

Report 99.736

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Report to Policy and Finance Committee
from Ted Maguire, Council Secretary

Emergency Committee Over Christmas/New Year Holiday Period

1. Background

The offices of the Wellington Regional Council will officially close for the Christmas/New Year holiday period on Friday 24 December and will re-open on Wednesday, 5 January 1999. The usual emergency works and technical services will, as in past years be operational for any unforeseen emergencies which may arise during that period.

While the holiday arrangements of individual Councillors are not known at this stage, it is usual to have an Emergency Committee set up to deal with any matter normally dealt with by the Council or a Standing Committee which necessitates an immediate decision. This includes any problems (unlikely) arising from Y2K.

2. Recommendation

- (1) *That Council set up a subcommittee, consisting of the Council Chairperson, Deputy Chairperson and General Manager (or his nominee) to act as an Emergency Committee over the Christmas/New Year holiday period, with power to act.*
- (2) *That two other Councillors be appointed, either one of whom to deputise in the absence of the Chairperson or the Deputy Chairperson.*
- (3) *That the General Manager be authorised to nominate other persons to deputise for him.*
- (4) *That any decisions taken by the sub-committee over the period concerned be reported to the first meeting of the Wellington Regional Council in 2000.*

TED MAGUIRE
Council Secretary