

Requests for Hearings

All request for hearings in relation to infringement notices issued by the Council will be considered by an officer with Delegation A Authority (i.e., Departmental or Divisional Managers).

Administrative Arrangements

All infringement notices, reminder notices and notices of hearings must be prepared using the WRC templates which are based on Schedule 2 of the Resource Management (Infringement Notice) Regulations 1999 and

Copies of all infringement notices, reminder notices, notices of hearings and all correspondence relevant to infringement notices shall be retained on WRC files established for this purpose.

- (b) they are a body corporate and can prove that-
 - (i) neither the directors nor any person concerned in the management of the body corporate could reasonably be expected to have known that the offence was to be or was being committed; or
 - (ii) they took all reasonable steps to remedy any effects of the act or omission giving rise to the offence.