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Report 02.279

25 May 2002

File: G/4/1/3

Report to the Policy, Finance & Strategy Subcommittee
From: Glen Evans, Chairperson

**Consideration of Submissions – *Towards a Greater Wellington: 2002 Update*
Tuesday, 4 June and Wednesday, 5 June 2002**

1. Purpose

To suggest a process for handling submissions both at this meeting and for the follow-up afterwards.

2. Background

This meeting completes the public consultation phase of the 2002/03 Annual Plan.

This is a statutory process which requires public notice, a period of time for public submissions (not less than one month) followed by today's meeting to consider submissions.

2.1 Submissions Received

Report 02.243 from Amy Norrish provides a summary of the submissions received.

2.2 Comments on Submissions

Once submissions are received they are circulated to relevant Divisional Managers for comment. All submissions and Managers' comments are available for inspection by public on request.

2.3 **Distribution to Councillors**

All submissions received before 28 May 2002 have been bound and distributed to Councillors separately. Late submissions, along with Managers' comments, accompany this Order Paper.

3. **Comment**

3.1 **Annual Plan Process**

3.1.1 *Oral Submissions*

A primary purpose of the meeting of the Policy, Finance & Strategy Subcommittee is to "hear" people who wish to make oral submissions in support of their written submissions. It is proposed that each person or group be given the opportunity to speak on the submission (but not to read it in full). It is a time for Councillors to listen but there will also be an opportunity for Councillor's questions, particularly with the aim of clarifying points made by submitters

3.1.2 *Written Submissions*

The meeting should consider all written submissions, regardless of whether or not an oral submission has been made.

3.2 **Process After Consideration of all Submissions**

After considering all submissions it is appropriate for the Subcommittee, if it so wishes, to propose that specific matters be further considered by the Policy, Finance & Strategy Committee at the meeting on **Thursday, 13 June**. It is desirable to have management advice on funding, resource and workload implications. I suggest that the General Manager be asked to report on these matters as well as any others that could impact on the overall rate requirements.

It is proposed that formal responses, to be signed by the Council Chairperson, be sent to persons and organisations making submissions on the basis of managers' comments or as otherwise may be directed, following formal adoption of the Annual Plan.

The Policy, Finance & Strategy/Council meeting on **27 June** will consider the formal adoption of *Towards a Greater Wellington: 2002 Update*, and allow the rate making processes to be commenced. The rates will be formally made at a meeting on **6 August**.

4. **Recommendation**

(1) *That the Subcommittee:*

(a) *Receives the report,*

(b) *Hears the oral submissions,*

(c) *Considers all written submissions,*

- (d) Notes the comments and reports from officers on the submissions and*
 - (e) Requests the General Manager to further report on the implications of any proposals that the Subcommittee considers warrant further consideration at the meeting on 13 June as well as any other matters that will impact on rate requirements.*
- (2) That formal responses, to be signed by the Council Chairperson, be sent to persons and organisations making submissions on the basis of managers' comments or as otherwise may be directed, following formal adoption of the Annual Plan.*

GLEN EVANS
Chairperson
Policy, Finance & Strategy Subcommittee