



**Report**            **03.699**  
**Date**             17 November 2003  
**File**              J/01/02/01

**Committee**       **Environment Committee**  
**Author**           **David Harmer Policy Analyst**

## **Consideration of Submissions: Proposed Navigation and Safety Bylaws**

### **1. Purpose**

To suggest a process for handling submissions both at this meeting and afterwards.

### **2. Background**

The consultation period on the Bylaws ran from 20 September to 24 October. Submissions received after 24 October have been accepted. A total of 18 submissions were received. A copy of each submission, together with a draft response to each submitter, will be sent to Councillors for their consideration before the meeting. The draft responses are not intended to preclude Councillors from making different or additional comments. Eleven submitters have asked to be heard.

### **3. Comment**

#### **3.1 Submissions**

##### **3.1.1 Oral Submissions**

A purpose of the meeting of the Environment Committee is to “hear” people who wish to make oral submissions in support of their written submissions on the Bylaws. It is proposed that each person or group be given the opportunity to speak on their submission (but not read it in full). As Councillors will be aware, it is a time to listen, but there will also be an opportunity for Councillors’ questions, particularly with the aim of clarifying the points made by submitters

As noted above, eleven submitters have requested to be heard, and a copy of the proposed timetable is included as Attachment 1 to this Report.

### 3.1.2 Written Submissions

The meeting should consider all written submissions, regardless of whether or not an oral submission is made.

### 3.2 Process After Consideration of all Submissions

After considering all submissions it is appropriate for the Committee to identify any necessary changes to the proposed Navigation & Safety Bylaws and prepare recommendations for the Council.

## 4. Communication

Submitters have been advised of the time and location of the hearings, and allocated a time to speak to the Committee.

As soon as practicable after the bylaws are made, the Council must give public notice of the making of the bylaws, stating the date on which the bylaws will come into operation and that copies of the bylaws may be inspected or obtained from the Regional Council.

## 5. Recommendation

*That the committee:*

1. *receives the report;*
2. *hears the oral submissions;*
3. *considers all written submissions;*
4. *notes any comments from officers on the submissions;*
5. *identifies any necessary changes to the proposed bylaws; and*
6. *directs officers to prepare recommendations for the Council on any necessary changes to the proposed bylaws.*

Report prepared by:

Report approved by:

**David Harmer**  
Policy Analyst

**Wayne Hastie**  
Council Secretary

**Attachment 1:** Proposed timetable for the oral submissions