

Report 04.554

22 April 2004

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Minutes of the Meeting of the Civil Defence Emergency Management Group held in the Council Chamber, The Regional Council Centre, 142 Wakefield Street, Wellington, on Thursday, 22 April 2004 at 2.10pm

Present

Mayor Guppy (Chairperson)	Upper Hutt City Council
Mayor Brash	Porirua City Council
Councillor Gray	South Wairarapa District Council
Councillor Hooker	Masterton District Council
Mayor Milne	Kapiti Coast District Council
Mayor Prendergast	Wellington City Council
Councillor Shields	Wellington Regional Council
Mayor Tankersley	Carterton District Council
Mayor Terris	Hutt City Council

Deputy Representations

Mayor Guppy noted that Mayor Francis and Mayor Read were unable to attend today's meeting and welcomed their deputies Councillor Hooker and Councillor Gray.

Officers Present

Dr Blakeley	Porirua City Council
Messrs Glen and Poole	Wellington City Council
Messrs Darroch, Harris and van Schalkwyk, Debbie Cunningham and Dr Hastie	Greater Wellington Regional Council
Mr Pedersen	Upper Hutt City Council
Mr Nickalls	Hutt City Council
Mr Finnimore	Kapiti Coast District Council
Mr Rush	Ministry of Civil Defence and Emergency Management

Public Business

Procedural Items

CDE 39 Apologies

Resolved (Mayor Guppy/Cr Shields)

That the apologies from Mayor Francis, Masterton District Council and Mayor Read, South Wairarapa District Council, be confirmed.

CDE 40 Public Participation

There were no members of the public who wished to participate in the meeting.

CDE 41 Confirmation of Minutes

Resolved (Mayor Guppy/Mayor Milne)

That the minutes of the meeting held on 6 November 2003, Report 03.666, be confirmed.

Approval of Decisions

Mayor Guppy said an additional recommendation was necessary to approve the decisions of the 6 November 2003 meeting due to the lack of a quorum on that day.

Resolved (Mayor Guppy/Mayor Milne)

That the decisions of the CDEM Committee meeting held on 6 November 2003, Paragraphs CDE 27 to CDE 38 inclusive be approved.

Matters for Consideration

CDE 42 CDEM Group Plan Progress: Draft Plan (Strategic Part)

Report 04.186

File: Z/03/02/05

Resolved (Mayor Guppy/Cr Shields)

- (1) *That the Draft Plan be endorsed, recognising that changes will be made as the process develops;*
- (2) *That it be noted that the preparation of the Group Plan is proceeding according to the approved timetable and;*
- (3) *That it be noted, with gratitude, that a wide range of interested parties are contributing to the development of the Group Plan.*

CDE 43 CDEM Group Communications Activities**Report 04.187**

File: Z/03/02/05

*Resolved**(Cr Shields/Mayor Tankersley)**That the report be received and the contents noted.***CDE 44 CDEM Group Work Programme Progress****Report 04.188**

File: Z/01/04/01

*Resolved**(Cr Shields/Mayor Milne)**That the report be received and the contents noted.***CDE 45 Representation on the Co-ordinating Executive Group****Report 04.189**

File: Z/1/4/19

*Resolved**(Mayor Guppy/Mayor Prendergast)*

- (1) That the report be received and the contents noted.*
- (2) That the current composition of the Co-ordinating Executive Group be maintained.*
- (3) That the Chairperson of the CEG advise those organisations that have expressed an interest in joining the CEG of the above decision.*

CDE 46 CDEM Group Financial Arrangements**Report 04.190**

File: Z/03/02/05

*Resolved**(Mayor Guppy/Cr Gray)*

- (1) That the report be received.*
- (2) That the funding arrangements be regarded as interim and that a further funding report be provided to the August 2004 meeting of the CEG and the next meeting of the CDEM Group.*
- (3) That in the period up to the Plan becoming operative, and provisionally for the strategic part of the Plan, the following funding formula apply:*
 - each member of the CEG will provide staff resources at their own cost*
 - if and when external assistance is required, costing over and above \$10,000, those costs will be split on the basis of 50% regional council and the remaining 50% split amongst the constituent territorial authorities on a pro rata by population basis.*
 - all costs to be shared will be pre-approved by the CEG.*
 - exceptions will be brought before the CEG for decision.*

CDE 47 **February 2004 Flooding Events:**

(1) Lessons Learned from Assistance Provided to the Manawatu-Wanganui CDEM Group

Report 04.191

File: Z/03/02/05

Resolved

(Mayor Guppy/Mayor Milne)

That the report be received and the contents noted.

(2) Hutt City Council Flooding Events, February 2004

Mr Nickalls, Emergency Management Controller, Hutt City Council, gave an oral report on the Hutt City flooding and storm events in February 2004. This included the recovery and operational strengths and enhancements that were now taking place with information and communications systems for the city. Mr Nickalls noted there was a special need to improve liaison with the local radio stations to avoid the misinformation that had occurred about road closures during emergency events.

A copy of Mr Nickall's paper will be circulated.

Mayor Terris said council officers were working with the Regional Council on options for reducing future flood impacts from the Waiwhetu Stream. A Mayoral Flood Relief Fund had been established for residents affected by the flood and storm events. Also extra provision for storm water renewal has been included in the Draft Community Plan.

Mayor Terris concluded some residents had been through a difficult time. The flood and storm events had caused a major upheaval in peoples lives and there was a lot of recovery work still to be done.

Resolved

(Mayor Guppy/Mayor Milne)

That the oral report be received.

CDE 48 **Questions**

There were no questions.

CDE 49 **General**

Mayor Guppy noted the remaining meetings of the CDEM Group will take place on Thursday 30 September 2004 at 2.00pm and Thursday 25 November 2004 at 2.00pm.

The meeting closed at 2.40pm.

MAYOR W GUPPY
Chairperson
Civil Defence Emergency Management Group

Dated