



**Report**                    **04.614**  
**Date**                      3 November 2004  
**File**                        E/6/2/6

**Committee**            **Council**  
**Author**                **Councillor Buchanan, Chairperson**

## **Appointment to Committees and other organisations**

### **1. Purpose**

To present my recommendations on the appointment of Councillors to Council committees and other organisations.

### **2. Background**

The Council has adopted a committee structure and it is now necessary to formally appoint members to those committees. In addition, the Council must appoint members to represent the Council on a number of external organisations.

Some minor changes to the Terms of Reference for two committees are required to implement the recommendations of this report.

As well as appointing its own members to committee and other agencies, the Council will need to make appointments of external persons to the Regional Land Transport Committee (RLTC) and the Rural Services and Wairarapa Committee (RSWC). Recommended appointees to the RLTC will be brought to the Council meeting on 29 November. I recommend that external appointments to the RSWC be delegated to the Councillor representatives on that Committee.

### **3. Appointments to committees**

**Attachment 1** outlines my recommendations on the appointment of members to committees, including the appointment of committee chairs and deputy chairs. I have arrived at this proposal following informal discussions with members and taking into account workloads. All councillors are members of the Policy, Finance and Strategy Committee, and this is not shown in Attachment 1.

In order to make the appointments recommended in Attachment 1 it is necessary to amend the Terms of Reference for the Regional Land Transport Committee so that the membership becomes four regional councillors **and** the

Council Chairperson ex officio, rather than four regional councillors **including** the Council Chairperson.

There is also a desire to:

- (1) rename the “Policy, Finance and Strategy Sub-committee” as the “Planning and Monitoring Sub-committee”
- (2) reduce its membership to four regional councillors and the Chairperson ex officio, other than when hearing and considering submissions on the LTCCP and Annual Plan when the membership will include all councillors
- (3) make it clear that its role includes audit in addition to hearing and making recommendations on submissions on the LTCCP and Annual Plan. Other functions may be assigned to the sub-committee as and when seen appropriate by Council.

#### **4. Other appointments**

My recommendations for other appointments are set out below:

##### **Wellington Regional Environment Agency**

That the Environment Committee should make the appointment

##### **Wellington Conservation Board**

That the Landcare Committee should make the appointment

##### **Pauatahanui Inlet Community Trust**

Councillors Shields

##### **Carter Observatory Board**

Councillor Aitken

##### **Hutt River Advisory Committee**

The Council previously recommended that the on-going need for this Committee be assessed by the Landcare Committee.

##### **Local Government New Zealand Zone 4**

Chairperson

Deputy Chairperson

##### **Local Government New Zealand Regional Affairs Committee**

Chairperson

Councillor Shields (Observer Status)

## **Wellington Regional Stadium Trust**

Councillor Laidlaw

## **Wellington Regional Strategy Forum**

Chairperson

Councillor Wilde

Councillor Turver (Alternative)

## **Ara Tahī**

Council Chairperson

Chairperson Environment Committee

For Ara Tahī Forum meetings, held prior to each meeting of the Wellington Regional Strategy Forum, the Council's representatives on the Wellington Regional Strategy Forum should also attend.

## **Directors of WRC Holdings Limited, Pringle House Limited and Port Investments Limited**

I believe that further discussion and consideration is required before we decide on the appointment of directors to the Council's companies. These appointments will be the subject of a further report later this year. However, I note in passing that common directors are appointed to all three companies.

## **Reference Group for "Be the Difference"**

I proposed that this informal group continue with membership from the Chairs of Landcare, Environment, Passenger Transport and Utilities and the Chairperson (ex officio).

## **5. Communication**

The external agencies will be advised of the Councils appointments.

## **6. Recommendations**

*That the Council:*

- 1. **Make** the committee appointments as set out in Attachment 1 to this Report.*
- 2. **Delegate** to the Environment Committee the power to appoint a member to represent the Council on the Wellington Regional Environment Agency.*
- 3. **Delegate** to the Landcare Committee the power to appoint a member to represent the Council on the Wellington Conservation Board.*

4. **Appoint** Councillor Shields to the Pauatahanui Inlet Community Trust.
5. **Nominate** Councillor Aitken for appointment to the Carter Observatory Board.
6. **Appoint** the Chairperson and Deputy Chairperson to represent Council at Local Government New Zealand Zone 4.
7. **Appoint** the Chairperson to represent Council on Local Government New Zealand Regional Affairs Committee and **note** that Councillor Shields will attend with observer status.
8. **Appoint** Councillor Laidlaw to the Wellington Regional Stadium Trust.
9. **Appoint** the Chairperson and Councillor Wilde as the Council's representatives on the Wellington Regional Strategy Forum and Councillor Turver as the Alternate.
10. **Appoint** the Council Chairperson and Chairperson of the Environment Committee as the Council's representatives on Ara Tahi and note that the Council's representatives on the Wellington Regional Strategy Forum should attend Ara Tahi Forum meetings.
11. **Amend** the Terms of Reference for the Regional Land Transport Committee so that the membership becomes four regional councillors and the Council Chairperson ex officio.
12. **Amend** the Terms of Reference for the Policy, Finance and Strategy Sub-committee to:
  - (1) **change** its name to "Planning and Monitoring Sub-committee"
  - (2) **include** in its terms of reference audit and other functions that may be assigned as appropriate
  - (3) **make** the membership all councillors for hearing submissions on the LTCCP and Annual Plan and four members and the Council Chairperson ex-officio for other matters
13. **Delegate** to the Councillor representatives on the Rural Services and Wairarapa Committee the power to make the required external appointments to that Committee.
14. **Note** that the appointments of directors to the Council's companies will be considered at a subsequent meeting of Council later this year.
15. **Note** that the Reference Group for "Be the Difference" will continue with membership from the Chairs of Landcare, Environment, Passenger Transport and Utilities and the Chairperson (ex officio).

Report prepared by:

**Councillor Buchanan**  
Chairperson

**Attachment 1:** Proposed Councillors Membership Standing Committees