

WAIWHETU STREAM ADVISORY COMMITTEE

TERMS OF REFERENCE

1. Name of Committee

The Committee is known as the 'Waiwhetu Stream Advisory Committee' (WAC).

2. Status of Committee and Terms of Reference

The Committee is a subcommittee of the Landcare Committee of the Greater Wellington Regional Council (GWRC) serviced by Hutt City Council (HCC).

3. Goals

To ensure that advice is given and recommendations are made to the HCC and GWRC regarding the Waiwhetu Stream Flood Management Study (WSFMS). The outcomes must adequately, fairly and demonstrably reflect the community's values and their need to mitigate the effects of flooding in a sustainable way, both for now and for the future.

4. Objectives

To oversee the WSFMS in a way which:

- recognises the need of the community to mitigate the effects of flooding to an acceptable level of risk and in a sustainable way
- recognises that flood risk cannot be completely eliminated and that provisions must be implemented to handle residual risk
- recognises that methods chosen to mitigate the effects of flooding must be affordable
- balances the priorities of Council in funding flood mitigation methods with the aspirations and contribution of the local community for implementation of the methods
- ensures that methods adopted to mitigate the effects of flooding consider and integrate with the Hutt River and its environment, recognising its unique nature and the role it plays in the life of the communities.

To oversee the public involvement process for the WSFMS within a framework recommended by this Committee which:

- ensures that the information base held by the community is made available to decision makers when appropriate
- enhances community awareness of the WSFMS
- develops public confidence in the process of WSFMS
- develops a network of contacts and mechanisms which can be used to provide community input required for WSFMS and to obtain that input *when* appropriate.

To provide input as required into the Councils LTCCP Planning processes.

5. Reporting

- (1) The Committee reports to the Strategy and Policy Committee of HCC and Landcare Committee of GWRC.
- (2) The project manager(s) report to the Committee.
- (3) The Committee will report on every meeting.
- (4) The Committee will be serviced by HCC.

6. Delegation

Any delegated authority will be assigned where appropriate through the respective Councils.

7. Membership

1	Independent Chairperson	
3	Wellington Regional Council Elected Representatives	(Appointed by GWRC)
3	Hutt City Council Elected Representatives	(Appointed by HCC)
1	Representative of the Wellington Tenth Trust	(Appointed by Wellington Regional Council on nomination by Wellington Tenth Trust)
1	Representative of Te Runanganui o Taranaki Whanui ki te Upoko o te Ika a Maui	(Appointed by WRC on nomination by Te Runanganui o Taranaki Whanui ki te Upoko o te Ika a Maui)

- (1) The independent chairperson is appointed by both Councils jointly.
- (2) The Committee may co-opt further members with specific skills and experience as necessary.
- (3) All members have equal speaking and voting rights (one per member).
- (4) Deputies may attend in place of a member.
- (5) A quorum at any meeting will be four members.

8. Meetings

The Committee will meet from time to time as agreed by the Chairperson in consultation with the Project Manager.

The venue for the meetings will be agreed by the Committee.

Meetings will be publicly notified and open to the public except where there are grounds to exclude the public in terms of the Local Government Official Information and Meetings Act.

9. Standing Orders

As the servicing body the HCC Standing Orders will apply to the Committee.

10. Remuneration

- (1) Expenses of elected members will be met by the council they represent.
- (2) Committee members who are not being otherwise remunerated may claim Greater Wellington Regional Council daily meeting attendance allowances and expenses.

11. Life of Committee

The Committee will cease to exist following the completion of the WSFMS.

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