



Report **05.265**
Date 1 June 2005
File GM 04/01/10

Committee **Council**
Author **Ian Buchanan Chairman**

Acting Chief Executive

1. Purpose

To enable the Council to appoint an Acting Chief Executive and to delegate the powers appropriate for that role.

2. Significance of decision

The matters in this report do not trigger the significance policy of the Council or section 76(3)(b) of the Local Government Act 2002.

3. Background

The Council's Chief Executive has resigned from Greater Wellington and will finish work on 15 June 2005. The recruitment process for a new Chief Executive has commenced, but it likely to be some time until a new appointee is able commence. In the interim period, the Council needs to appoint an Acting Chief Executive and to provide that person with the necessary and appropriate delegated powers.

4. Proposal

I propose that Council appoint Dr Jane Bradbury, Divisional Manager, Environment, as the Acting Chief Executive and give her the appropriate delegations. Dr Bradbury is an experienced senior officer and well capable of the task. The proposed delegations are the same as those that the Council has delegated to the current Chief Executive (**Attachment 1**).

5. Communication

Staff will be informed of the decision and a media release will be prepared and distributed.

6. Recommendation

That the Council:

- (1) **appoint** *Dr Jane Bradbury as Acting Chief Executive from the 16 June 2005 until such time as a new Chief Executive is appointed and commences his/her duties.*
- (2) **delegates** *to Dr Jane Bradbury, Acting Chief Executive, the powers outlined in Attachment 1 to this report.*
- (3) **delegates** *to the Council Chairperson the power to agree an appropriate amendment to Dr Bradbury's employment contract to recognise her role as Acting Chief Executive.*

Report prepared by:

Ian Buchanan
Chairman

Attachment 1: Delegated powers for Acting Chief Executive