

Terms of Reference for the Draft Regional Passenger Transport Plan Hearing Subcommittee

February 2007

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1. Membership

The membership of the Wellington Regional Passenger Transport Plan (PT Plan) Hearing Subcommittee shall be made up of four members of the Passenger Transport Committee (the Committee) as set out below:

- Cr Glen Evans (Chair)
- Cr Terry McDavitt
- TBA
- TBA

The quorum is three members.

2. Meeting procedures

All members have equal speaking and voting rights (one per member).

Hearings will be open to the public, except where there are grounds to exclude the public in terms of the Local Government Official Information and Meetings Act 1987.

The Wellington Regional Council Standing Orders apply.

Members must be present for the substantial part of the hearings and deliberations in order to participate in the decision making of the Subcommittee.

3. Powers

The subcommittee has the power to:

- Hear oral submissions on the draft Wellington PT Plan.
- Consider both the written and oral submissions on the draft Wellington PT Plan.
- Summarise the outcomes of the consultation process.
- Seek clarification from Council officers on any technical matters.
- Receive the results of the wider regional community survey on the Regional Land Transport strategy that are relevant to the PT Plan.
- Prepare a report to the Committee with recommendations regarding amendments to the draft PT Plan.

4. Responsibilities

The subcommittee shall ensure that:

- The hearing and consideration process is carried out in a way that is effective and timely.
- Submitters are provided with the best possible opportunity to be heard in support of their submission.
- The decision-making process is robust and transparent and the summary of the consultation process adequately, fairly and demonstrably reflects the submitters' comments.

5. Duration of subcommittee

The subcommittee is deemed to be dissolved at the end of the PT Plan review consultation and decision making process.