

**Report 07.742**  
1 November 2007  
File: E/06/23/01  
Friday, 4 May 2007 at 2.00pm

**Minutes of the Meeting of the Civil Defence Emergency Management Group held in the Council Chamber, Regional Council Centre, 142 Wakefield Street, Wellington, on Thursday, 1 November 2007 at 2.04 pm**

**Present**

Cr Wilde (Acting Chair)	(Greater Wellington)
Mayor Brash	(Porirua City Council)
Mayor Rowan	(Kapiti Coast District Council)
Mayor Daniell	(Masterton District Council)
Mayor Prendergast	(Wellington City Council)
Mayor Staples	(South Wairarapa District Council)

**Officers Present**

Dr Blakeley	Porirua City Council
Dr Bradbury, Messrs Reay, & van Schalkwyk	Greater Wellington Regional Council
Mr Coetze	MCDEM
Messrs Glen & Michael	Wellington City Council
Mr Etchells	Hutt Valley District Health Board
Mr Grenfell	Upper Hutt City Council
Messrs Jack, Kelly, & Nickalls	Hutt City Council
Mr Finnimore	Kapiti Coast District Council
Mr ten Hove	Masterton District Council
Inspector Wright	Wellington Police

## Public Business

### CDE 1 Apologies

*Resolved* (Cr Wilde/Mayor Brash)

*That the CDEM Group*

*Accepts the apologies for absence from Mayors McPhee and Ogden.*

### CDE 2 Confirmation of Minutes

*Resolved* (Confirmed by Mayor Brash)

*That the CDEM Group*

*Confirms the minutes of the meeting held on 4 May 2007, Report 07.224.*

## Matters for Information

### CDE 3 CDEM Group Appointments

**Report 07.210** File: Z/01/04/19

Dr Blakeley introduced the report, which requests that the CDEM Group makes a number of appointments.

*Resolved* (Mayor Staples/Mayor Brash)

*That the CDEM Group:*

*1. Makes the following appointments:*

- (i) CDEM Group Controller – Jane Bradbury (Greater Wellington)*
- (ii) CDEM Group Controller (alternate) – Ian Gunn (Greater Wellington)*
- (iii) CDEM Group Controller (alternate) – Jane Davis (Greater Wellington)*
- (iv) CDEM Recovery Manager – Ian Sells (Greater Wellington)*
- (v) CDEM Group Lifelines Co-ordinator (alternate) – Sandra Pedersen (Kestrel Group)*
- (vi) Wellington City Local Controller – Mike Mendonca*

(vii) *Wellington City Local Controller (alternate) – Stavros Michael*

(viii) *Kapiti Coast District Council Local Controller – Leigh Halstead*

(viii) *Porirua City Council Local Controller (alternate) – Ian Barlow*

2. Confirms that the table in Section 3 of this report represents the appointments of Group Controller, Alternate Group Controllers, Local Controllers, Group Recovery Manager, Alternate Group Recovery Manager, Group Lifelines Co-ordinator and Alternate Group Lifelines Co-ordinator for the Wellington CDEM Group.

**CDE 4 ‘Exercise Back Blast’**

**Report 07.707**

File: Z/01/04/19

Mr van Schalkwyk briefed the Committee on an exercise for the Wellington Regional Response Teams that took place in February 2007.

*Resolved*

*(Mayor Brash/Mayor Prendergast)*

*That the CDEM Group:*

1. *agrees that Response Teams be included in the annual exercise programme of the Wellington CDEM Group where appropriate;*
2. *agrees that Wellington Region CDEM officials (controllers and emergency management officers) be part of the Incident Management Team for response exercises; and*
3. requests Greater Wellington to consider an upgrade of the Wellington Region Mobile Emergency Operations Centre in terms of communications, printers, computer capabilities and additional accommodation.

**CDE 5 CDEM Group work programme progress report**

**Report 07.708**

File: Z/01/04/19

Dr Blakeley introduced the report, which provides an update on the progress of the CDEM Group Work Programmes.

*Resolved*

*(Mayor Guppy/Cr McDavitt)*

*That the CDEM Group:*

1. *Receives the report; and*

2. *Notes the contents.*

**CDE 6 Priority Utility Sites for Response and Recovery**

**Report 07.709**

File: Z/01/04/19

Mr van Schalkwyk briefed the Committee about progress on the joint Wellington Lifelines Group (WeLG) and Wairarapa Engineering Lifelines Association (WELA) project.

*Resolved*

*(Mayor Prendergast/Mayor Rowan)*

*That the CDEM Group:*

1. *receives the report; and*
2. *notes the contents.*

**CDE 7 CDEM Conference 2007**

**Report 07.710**

File: Z/01/04/19

Mr van Schalkwyk reported on the Civil Emergency Management Conference held between 4 and 5 October 2007.

*Resolved*

*(Cr Wilde/Mayor Prendergast)*

*That the CDEM Group:*

1. *receives the report; and*
2. *notes the contents.*

**CDE 8 Update on CDEM Group public education initiatives**

*Resolved*

*(Mayor Staples/Mayor Brash)*

*That the CDEM Group:*

1. *receives the report; and*
2. *notes the contents.*

**CDE 9 2007 Community preparedness survey results**

**Report 07.712**

File: Z/01/04/19

Dr Blakeley and Mr van Schalkwyk briefed the Group on the results of the recently commissioned Community Survey into Emergency Preparedness.

*Resolved*

*(Mayor Daniell/Cr Wilde)*

*That the CDEM Group:*

- 1. receives the report; and*
- 2. notes the contents.*

**CDE 10 Wellington Region CDEM group training**

**Report 07.713**

File: Z/01/04/19

*Resolved*

*(Cr Wilde/Mayor Rowan)*

*That the CDEM Group:*

- 1. Receives the report; and*
- 2. Notes the contents.*

**CDE 11 CDEM Controllers and Recovery Managers' Course, 16-18 August 2007**

**Report 07.714**

File: Z/01/04/19

*Resolved*

*(Mayor Rowan/Mayor Staples)*

*That the CDEM Group:*

- 1. receives the report; and*
- 2. notes the contents.*

CDE 12 **Response Team Agreement**

**Report 07.715**

File: Z/01/04/19

Mr van Schalkwyk briefed the Group on the proposal to enter into an agreement with the Wellington Regional Response Teams.

*Resolved*

*(Mayor Brash/Mayor Daniell)*

*That the CDEM Group:*

- 1. receives the report;*
- 2. recommends that the Group enters into an agreement with the Wellington Region Response Team Sponsors; and*
- 3. recommends that the Group Emergency Management Office be delegated the role of maintaining the agreement between the Group and the Response Team Sponsors.*

CDE 13 **“It’s Our Fault” – presentation by GNS Science**

**Oral report**

The report was introduced by David Middleton, General Manager of the Earthquake Commission.

A *Powerpoint* presentation was given by Dr Terry Webb, General Manager, Natural Hazards, GNS Science. The presentation covered the likelihood, size, effects, and impact of large earthquakes in the Wellington region, scientific techniques and modelling, progress of the project, and plans for the future.

**Noted**

The committee discussed:

- the potential for achieving greater community engagement in large fault-hazard awareness

- the possibility of having the “Its Our Fault” presentation available for a wider audience of local politicians.

Officers were asked to confer, to devise ways of increasing funding for this project.

## **Other Matters**

### **CDE 14 Questions**

There were no questions

### **CDE 15 General**

There was no general business.

The meeting closed at 3.28 pm.

Councillor FH Wilde  
Acting Chair  
Civil Defence Emergency Management Group

Date: