

Report 08.980

12 February 2008

File: E/06/30/02

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Confirmed Minutes of the Meeting of the Finance, Evaluation and Risk Committee held in the Wellington Regional Council Chamber, 142 Wakefield Street, Wellington on Tuesday, 12 February 2008 at 9.30 am

Present

Councillors Aitken (Chairperson), Donaldson, Glensor, and Wilde.

Officers Present

Benham, Bradbury, Kennedy, Reay, Ryan, and Turfrey.

Public Business

Procedural Items

FER 11 **Apologies**

Resolved

(Cr Aitken/Cr Donaldson)

That the Committee:

Accepts the apology for absence from Councillors Kirton and Lamason, (on Council business) and the apology for lateness from Councillor Wilde.

FER 12 **Conflict of Interest declarations**

There were no declarations of conflict of interest.

FER 13 **Public Participation**

No members of the public wished to participate in the meeting.

FER 14 **Confirmation of Minutes**

Resolved (Cr Aitken/Cr Lamason)

That the Committee:

Confirms the minutes of the meeting of 4 December 2007, Report 08.27 as amended:

Report 07.784 final bullet point in note: "Organise a workshop on quality management and International Standards (ISO) systems in April 2008" to read: "Organise a workshop on quality management, e.g. International Standards (ISO) systems, in April 2008".

Councillor Wilde joined the meeting at 9.37 am.

FER 15 **Risk Management Framework**

Report 08.13 File: CFO/04/03/01

Resolved (Cr Aitken/Cr Donaldson)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Agrees that the Committee will hold a workshop on risks at Council level, and produce a statement on risk management.*

Noted

Officers were asked to prepare an expanded report on risk management.

FER 16 **Financial review for the six months ended 31 December 2007**

Report 08.17 File: G/04/01/05

Resolved (Cr Aitken/Cr Donaldson)

That the Committee:

1. *Receives the report.*

2. *Notes the content of the report.*
3. *Recommends and refers the entire document to Council, with a covering note from the Chief Financial Officer.*

FER 17 Centralised policies and procedures system

Report 08.20

File: E/06/30/03

Resolved

(Cr Wilde/Cr Glensor)

That the Committee:

1. *Receives the report.*
2. *Notes the content of the report.*

Noted

Officers were asked to provide additional information on

- Review arrangements
- The possibility of the presence of gaps in the register.

FER 18 General

There were no matters of general business.

The meeting closed at 10.52 am.

CR JE AITKEN
Chairperson

Date: