

# **Terms of Reference for the Proposed Regional Policy Statement Hearing Committee**

**August 2009**

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## **1. Membership**

The membership of the Proposed Regional Policy Statement Hearing Committee shall be made up of four members of Council and the Chairperson of Ara Tahi as set out below:

- Sally Baber
- Ian Buchanan
- Fran Wilde
- Rex Kirton
- Te Waari Carkeek (Chairperson of Ara Tahi).

Councillor Wilde is Chairperson of the Committee.

The quorum is three members.

## **2. Meeting procedures**

The Wellington Regional Council Standing Orders apply.

All members have equal speaking rights and a deliberative vote. In addition, the Chairperson has a casting vote in the case of an equality of votes.

Hearings will be open to the public, except where there are grounds to exclude the public in terms of the Local Government Official Information and Meetings Act 1987.

Members must be present for the substantial part of the hearings and deliberations in order to participate in the decision-making of the Committee.

## **3. Powers**

The Committee has the power to:

- consider the written and oral submissions, and the Officer's Report, on the Proposed Regional Policy Statement for the Wellington Region 2009;
- summarise the outcomes of the consultation process;
- seek clarification from Council officers on any technical matters; and
- prepare a report to Council, containing recommendations on amendments to the Proposed Regional Policy Statement for the Wellington Region 2009.

#### **4. Responsibilities**

The Committee shall ensure that:

- the hearing and consideration process is carried out in a way that is effective and timely;
- submitters are provided with the best possible opportunity to be heard in support of their submission;
- Committee members receive submissions with an open mind and give due consideration to each submission; and
- the decision-making process is robust and transparent and the summary of the consultation process adequately, fairly and demonstrably reflects the submitters' comments.

#### **5. Remuneration**

The non-councillor member appointed to the committee is entitled to receive Greater Wellington's standard daily meeting fee and mileage allowances payable to non-elected members of council committees for each meeting they attend.

#### **6. Duration of Committee**

The Committee is deemed to be dissolved at the end of the decision-making process on the Regional Policy Statement.