



**Confirmed Minutes of the Audit and Risk Committee meeting held in the Alpha Room, Greater Wellington Regional Council, 142 Wakefield Street, Wellington, on Thursday, 10 February 2011 at 9.34 am**

**Present:**

Councillors Aitken (Chair), Donaldson, Glensor (9.34 am – 10.15 am; items 1 – 4), Wilde, and Wilson.

**Also present**

Councillor Laidlaw.

AR 01      **Apologies**

*Moved*

*(Cr Aitken/Cr Donaldson)*

*That the Committee accepts the apology for early departure from Councillor Glensor.*

AR 02      **Conflict of Interest declarations**

There were no declarations of conflict of interest.

AR 03      **Public Participation**

No members of the public participated in the meeting.

AR 04 **People & Capability Group: quarterly review**

**Report 11.20**

File: PC/01/04/02

Leigh – Anne Buxton, General Manager, People Capability, introduced the report.

*Moved*

*(Cr Donaldson/Cr Wilson)*

*That the Committee*

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

**Noted**

Officers were asked to:

- Arrange a priority management course for councillors.
- Provide a report on the new performance management system in three months time.
- Provide a review of the success of the system in six months time.

AR 05 **Report 11.33**

File: CFO/04/01/21

Chris Gray, Finance Manager, introduced the report.

*Moved*

*(Cr Wilde/Cr Donaldson)*

*That the Committee*

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

**Noted**

Officers were asked to present on the Draft Information System Strategy at the next committee meeting.

The meeting finished at 10.38 am.

CR JE AITKEN  
Chair

Date: