



greater WELLINGTON  
REGIONAL COUNCIL  
Te Pane Matua Taiao

**Confirmed Minutes of the Audit, Risk and Assurance Committee meeting held in the Alpha Room, Greater Wellington Regional Council, 142 Wakefield Street, Wellington, on Wednesday, 20 July 2011 at 9.30 am**

**Present:**

Councillors Aitken (Chair), Donaldson, Glensor and Wilde.

**Also present**

Councillors Brash, Bruce, Lamason (from 11am) and Swain.

ARA 06     **Apologies**

*Moved*

*(Cr Aitken /Cr Wilde)*

*That the Committee accepts the apology from Councillor Wilson.*

The motion was **CARRIED**.

ARA 07     **Conflict of Interest declarations**

There were no declarations of conflict of interest.



ARA 11 **Report 11.346**

File: CFO/26/01/01

**Legal Compliance**

*Moved*

*(Cr Wilde /Cr Glensor)*

*That the Committee*

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

ARA 12 **Changes to the Committee's Terms of Reference**

Karen Young, Director, Audit New Zealand, gave an oral report on the Committee's Terms of Reference.

**Noted**

The Committee agreed to work with Audit New Zealand to review the Terms of Reference to ensure they comply with the good practice guidelines issued by the Auditor General.

ARA 13 **Exclusion of the public**

**Report 11.342**

File: E/11/06/03

*Moved*

*(Cr Wilde /Cr Donaldson)*

*That the Committee:*

*Excludes the public from the following part of the proceedings of this meeting namely:*

1. *People and Capability Group - quarterly report*
2. *Insurance Renewal 2011/12*

*The general subject of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:*

<b><i>General subject of each matter to be considered:</i></b>	<b><i>Reason for passing this resolution in relation to each matter</i></b>	<b><i>Ground under section 48(1) for the passing of this resolution</i></b>
1. <i>People and Capability Group - quarterly report</i>	<i>Certain information contained in this report sets out the details of recent Ombudsman complainants. Greater Wellington has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override the privacy of the individuals concerned.</i>	<i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7(2)(a) of the Local Government Official Information and Meetings Act 1987 (i.e to protect the privacy of natural persons).</i>
2. <i>Insurance Renewal 2011/12</i>	<i>The report contains information provided by insurance providers relating to pricing for the renewal of Greater Wellington's insurance. Release of this information would be likely to prejudice the providers' commercial position as it would reveal their pricing. In the circumstances, this is considered unreasonable given the environment insurance providers operate in. Greater Wellington has not been able to identify a public interest favouring disclosure of this particular information in public proceedings of the meeting that would override this prejudice to their commercial position.</i>	<i>That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 7(2)(b)(ii) of the Local Government Official Information and Meetings Act 1987 (i.e. to protect information where the making available of that information would be likely unreasonably to prejudice the commercial position of the person who supplied or</i>

*is the subject of the information).*

*This resolution is made in reliance on section 48(1) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as specified above.*

The motion was **CARRIED**.

The meeting went into Public Excluded Business at 10.05am. Public Excluded business concluded at 10.50am. The meeting reconvened at 10.50am to deal with the remaining item of Public Business.

#### ARA 14 **Overview of March Quarterly reports**

Officers gave an oral report on the March quarterly reports.

Councillor Lamason joined the meeting at 11am.

The meeting finished at 11.02am.

CR JE AITKEN  
Chair

Date:



The matters referred to in these minutes were considered by the Audit, Risk and Assurance Committee on 20 July 2011 under public exclusion. These minutes do not require confidentiality and may be considered in the public part of the meeting.

**Confirmed Minutes of the public excluded part of the meeting of the Audit, Risk and Assurance Committee held in the Alpha Room, Greater Wellington Regional Council, 142 Wakefield Street, Wellington on Wednesday, 20 July 2011 at 10.05am**

**Present**

Councillors Aitken (Chair), Donaldson, Glensor and Wilde.

**Also present**

Councillors Brash, Bruce and Swain.

**PEARA11 People and Capability Group: quarterly review**

Leigh-Anne Buxton, General Manager, People and Capability, spoke to the report.

**Report PE 11.211**

File: PC/01/04/02

*Moved*

*(Cr Glensor /Cr Wilde)*

*That the Committee:*

1. *Receives the report.*
2. *Notes the content of the report.*

The motion was **CARRIED**.

PEARA12 **Insurance Renewal 2011/12**

**Report PE 11.329**

File: G/16/31/01

*Moved*

*(Cr Donaldson /Cr Glensor)*

*That the Committee:*

- 1. Receives the report.*
- 2. Notes the content of the report.*

The motion was **CARRIED.**

The public excluded part of the meeting closed at 10.50am.

CR J E Aitken

Chairperson

Date