

Terms of reference for the Regional Land Transport Programme Hearing Subcommittee

1. Introduction

Consultation and hearings on the draft Regional Land Transport Programme (RLTP) are being carried out in accordance with the special consultative procedures set out in the Local Government Act 2002. The Regional Transport Committee is responsible for preparing and consulting on the draft RLTP before recommending a final RLTP to Greater Wellington for adoption.

2. Purpose

The purpose of the Regional Land Transport Programme Hearing Subcommittee (Subcommittee) is to hear and consider submissions on the draft RLTP and prepare a report to the Regional Transport Committee regarding amendments to the draft RLTP. This is to enable approval of a final RLTP by the Regional Transport Committee in accordance with the Land Transport Management Act 2003 and the special consultative procedure.

3. Membership

The membership of the Subcommittee shall be made up of at least four members, as appointed by the Regional Transport Committee. This shall include a Chairperson as appointed by the Regional Transport Committee. The subcommittee shall have a quorum of three.

4. Meeting procedures

The Wellington Regional Council Standing Orders apply. Hearings will be open to the public, except where otherwise provided for by the Local Government Official Information and Meetings Act 1987. Members should be present for the substantial part of the hearings and deliberations in order to participate in decision-making of the subcommittee.

5. Powers

The Subcommittee has the power to hear oral submissions, consider both written and oral submissions, summarise the outcomes of the consultation process and seek clarification from Council officers on any matters. The Subcommittee has the power to identify and consider any changes to the draft RLTP and prepare a report to the Regional Transport Committee regarding amendments to the draft RLTP.

6. Responsibilities

The Subcommittee shall ensure submitters are provided with the best possible opportunity to be heard in support of their submission and that the decision-making process is robust and transparent and the summary of the consultation process adequately, fairly and demonstrably reflects the submitters' comments.

7. Duration

The Subcommittee is deemed to be dissolved at the end of the Regional Land Transport Programme consultation and decision making process.