

Report 12.7  
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File WRS/09/01/01

Committee Wellington Regional Strategy Committee  
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## Feedback to Grow Wellington and Letter of Expectation

### 1. Purpose

To provide the Committee with a draft Letter of Expectation 2012/13 for the Board of Grow Wellington, and to provide feedback on the Board's initial input into the review of the Wellington Regional Strategy (WRS).

### 2. The decision-making process and significance

The matters requiring decision in this report have been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

Officers have considered the significance of the matter, taking the Council's significance policy and decision-making guidelines into account. Officers recommend that the matter be considered to have low significance in accordance with the definition of "significance" in the Local Government Act 2002. Irrespective of its "significance" this is an important decision.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

### 3. Letter of Expectation

#### 3.1 Reason for sending a letter of expectation

Grow Wellington is required to submit its draft Statement of Intent 2012/13 (SOI) by 1 March 2012. In order for the Board to understand the expectations of the Committee for its activities in the 2012/13 year it would be appropriate for it to receive a letter from the Committee outlining those expectations. This has become common practice with many Council Controlled Organisations.

In addition, as the Wellington Regional Strategy has recently been reviewed and a process of refreshing the Strategy has started, a transition will be required of Grow Wellington in the next financial year. It would be useful for the Committee to formally communicate to the Board its expectations for how it should respond to the changing Strategy.

### 3.2 Content of the letter of expectation

A draft letter of expectation is in **Attachment 1**. The draft letter sets out:

- The six new focus areas already agreed by the Committee as forming the basis of the renewed Strategy.
- The expectation of the Committee for Grow Wellington to deliver value for the ratepayers' investment.
- The expectation of the Committee for communication and collaboration.

The Committee is expecting to work closely with the Board during the refresh of the Strategy, and it is expected that Grow Wellington will review its existing activities in the light of the refreshed Strategy. The draft letter identifies the opportunity for an amended SOI to be prepared part way through the financial year.

## 4. Response to the Board's initial input into the review of WRS

In November last year, Committee members received a letter from the Board of Grow Wellington, providing some initial input into the review of the Wellington Regional Strategy. That letter is attached as **Attachment 2**. The letter raised a number of issues on which the Board was seeking feedback.

A letter has been drafted in response to the Grow Wellington letter, and is in **Attachment 3** for the Committee's consideration.

In addition to formally responding to the letter the issues raised suggest that a meeting between the Board and the Committee may be of value. If the Committee is in agreement officers will set up a meeting, where the response letter can be discussed with the Board.

## 5. Communication

Communication with the Board of Grow Wellington will follow the decisions of the Committee.

## 6. Recommendations

*That the Committee:*

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Approves the draft letter of expectation to the Chair of the Grow Wellington Board (Attachment 1), subject to any changes agreed at the meeting.*

4. *Approves the response to the Grow Wellington Board letter (Attachment 3) ,subject to any changes agreed at the meeting.*
5. *Instructs officers to set up a meeting between the members of the Committee and the directors of Grow Wellington.*

Report prepared by:

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- Attachment 1: Draft Letter of Expectation to the Chair of Grow Wellington Board  
Attachment 2: Letter from Grow Wellington Board  
Attachment 3: Letter of response to Grow Wellington Board