

Report 14.309
Date 5 June 2014
File E/12/14/01

Committee Parangarahu Lakes Parks Network Plan Hearing
Subcommittee
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Process for considering submissions on the Draft Amendment to the Parks Network Plan and the Draft Parangarahu Lakes Co-Management Plan

1. Purpose

To brief the Parangarahu Lakes Parks Network Plan Hearing Subcommittee on the process for considering submissions on the Draft Amendment to the Parks Network Plan and the Draft Parangarahu Lakes Co-Management Plan.

2. Background

At its meeting on 25 February 2014 the Council established the Parangarahu Lakes Parks Network Plan Hearing Subcommittee (the Subcommittee) to consider and hear submissions and to make recommendations to the Council on the Draft Amendment to the Parks Network Plan, and to the Council and Port Nicholson Block Settlement Trust (PNBST) on the Draft Parangarahu Lakes Co-Management Plan. A copy of the Subcommittee's terms of reference, which sets out its roles and responsibilities, is attached as **Attachment 1** to this report.

2.1 Public Consultation

This hearing completes the public consultation phase on the Draft Amendment to the Parks Network Plan and the Draft Parangarahu Lakes Co-Management Plan.

2.2 Principles of consultation

Six principles of consultation are set out in the Local Government Act 2002 (the Act). One of these principles is that views presented to a local authority should be accepted with an open mind, and should be given due consideration by the local authority, in making a decision.

It is consistent with best practice that members should be present for the substantial part of the hearing and deliberations in order to participate in the decision-making of the Subcommittee.

3. Submissions received

Thirteen submissions have been received on the Draft Amendment to the Parks Network Plan and the Draft Parangarahu Lakes Co-Management Plan, including one late submission. It is recommended that the Subcommittee accept the late submission for consideration.

A copy of all the written submissions has been distributed to members of the Subcommittee (under separate cover). It is suggested that written submissions are taken as read by the Subcommittee and that Subcommittee members only discuss those submissions on which they want to make a particular comment.

4. Submission process

4.1 Oral presentations

The purpose of this meeting is to hear oral presentations in support of written submissions. At the time of writing this paper, seven submitters have requested that they be heard on the Draft Amendment to the Parks Network Plan and the Draft Parangarahu Lakes Co-Management Plan.

Five minutes have been allocated to each submitter. This may be followed by questions of clarification by the Subcommittee. A preliminary hearing schedule will be circulated to Subcommittee members prior to the hearing. A final schedule will be provided on the day of the hearing.

4.2 Consideration of issues raised in submissions

The Subcommittee must consider all written submissions, regardless of whether or not an oral submission has been made. There will be an opportunity to discuss the issues raised in both written and oral submissions once all submissions have been heard.

4.3 Deliberations

The Subcommittee must consider both the oral and written submissions it receives at this meeting and must decide what, if any, changes it wishes to recommend to the Council regarding the Draft Amendment to the Parks Network Plan, and to the Council and PNBST regarding the Draft Parangarahu Lakes Co-Management Plan. Deliberations will take place during the course of the hearing.

4.4 Process after consideration of submissions

The Subcommittee will need to prepare a report to Council setting out its recommendations on the Draft Amendment to the Parks Network Plan and the Draft Parangarahu Lakes Co-Management Plan. This report will be considered by the Council at its meeting on 27 August 2014.

The Subcommittee will also need to prepare a letter to PNBST setting out its recommendations on the Draft Parangarahu Lakes Co-Management Plan.

These recommendations will be considered by PNBST at a subsequent board meeting.

It is proposed that each submitter receives a copy of the report identifying the final changes to the Parks Network Plan agreed by Council and the Parangarahu Lakes Co-Management Plan agreed by the Council and PNBST, including commentary around the reasons for these recommendations.

5. Communication

The Subcommittee meeting for hearing submissions has been advertised and all oral submitters contacted regarding the hearing date.

6. The decision-making process and significance

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

6.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

7. Recommendations

That the Subcommittee:

1. ***Receives** the report.*
2. ***Notes** the content of the report.*
3. ***Accepts** the late submission received on the Draft Amendment to the Parks Network Plan and the Draft Parangarahu Lakes Co-Management Plan.*
4. ***Reports** its findings and recommendations on the Draft Amendment to the Parks Network Plan and the Draft Parangarahu Lakes Co-Management Plan to the Council meeting on 27 August 2014.*
5. ***Reports** its findings and recommendations on the Draft Parangarahu Lakes Co-Management Plan to Port Nicholson Block Settlement Trust to be considered.*

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**Attachment 1: Terms of Reference for the Parangarahu Lakes Parks Network Plan Hearing
Subcommittee**