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Committee Council  
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## Establishment of the Porirua Harbour and Catchment Joint Committee

### 1. Purpose

For Council to establish the Porirua Harbour and Catchment Joint Committee (the Joint Committee) with Porirua City Council and Wellington City Council, to oversee implementation, monitoring and review of the Porirua Harbour and Catchment Strategy and Action Plan.

### 2. Background

Greater Wellington Regional Council (GWRC), Porirua City Council (PCC), Wellington City Council (WCC), Te Runanga O Toa Rangatira and nine other agencies adopted the Porirua Harbour and Catchment Strategy and Action Plan (the Strategy) in late 2011 (Report 11.612 refers). The Strategy covers the Porirua Harbour Catchment basin which encompasses the greater part of Porirua City and Wellington City's northern suburbs of Tawa, Lincolnshire farm, and the northern parts of Churton Park and Newlands.

The final strategy document was publicly released in April 2012. Progress in the implementation has been reported quarterly to a Strategic Oversight Group comprised of officers from PCC, WCC, GWRC and runanga representatives, and annually to the respective councils and runanga.

PCC has proposed that the governance arrangements for implementing, monitoring and reviewing the Strategy could be significantly enhanced with the establishment of a joint Porirua Harbour and Catchment Committee. While significant work has and continues to occur at an officer level to coordinate strategy implementation initiatives, at present there is minimal governance coordination and collaboration in the delivery, monitoring and review of the Strategy. There is also limited opportunity at a governance level to collaboratively discuss and consider the effectiveness of actions or the development of coordinated programmes related to the Strategy.

### **3. Comment**

#### **3.1 Establishment of the Joint Committee**

In light of the above, PCC has proposed to establish a joint governance committee to oversee the implementation of the Porirua Harbour and Catchment Strategy and Action Plan with GWRC and WCC, and including membership from Te Runanga O Toa Rangatira. The Joint Committee will be a joint committee under clause 30(1)(b) of Schedule 7 of the Local Government Act 2002 (LGA).

PCC will be responsible for servicing and providing support to the Joint Committee in the completion of its duties and responsibilities.

The establishment of the Joint Committee and the adoption of the Joint Committee's Terms of Reference requires the approval of each of the local authorities involved.

#### **3.2 Terms of Reference**

Terms of Reference for the proposed Joint Committee were developed by officers from PCC, WCC and GWRC and must be approved by each of the local authorities. The proposed Terms of Reference, to be approved, are attached as **Attachment 1**.

#### **3.3 Relationship of the Joint Committee to the proposed Porirua Harbour Whaitua Catchment Committee**

When developing the Terms of Reference for the Joint Committee it was anticipated that the Porirua Harbour Whaitua would be established in the current triennium. The complementary nature of both processes is highlighted in the Terms of Reference and it is anticipated that Council membership on the Porirua Harbour Whaitua Committee will be the same as that on the Joint Committee, to ensure strong coordination between the two processes. The recent decision by Te Upoko Taiao – Natural Resource Management Committee to advance the Porirua Harbour Whaitua is well-timed to leverage off the establishment of the Joint Committee.

#### **3.4 Committee membership**

The proposed Terms of Reference of the Joint Committee provide for five members, consisting of:

- two elected representatives of PCC (which shall include the Chair of the Committee to be selected by PCC)
- one elected representative of WCC
- one elected representative of GWRC; and
- one representative of Te Runanga O Toa Rangatira.

It is proposed that Councillor Donaldson be appointed to the Joint Committee as the elected representative of GWRC.

### **3.5 Term of membership**

It is proposed, in accordance with clause 30(7) of Schedule 7 of the LGA, that the Joint Committee is not deemed to be discharged following each triennial election. The local authorities represented on the Joint Committee would, however, each make new appointments to the Joint Committee at the start of each triennium.

## **4. Communication**

All entities involved in the Joint Committee will be informed of Council's decision.

## **5. The decision-making process and significance**

The matters requiring decision in this report have been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

### **5.1 Significance of the decision**

Officers have considered the significance of the matter, taking into account the Council's significance policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

## **6. Recommendations**

*That the Council:*

- 1. **Receives** the report.*
- 2. **Notes** the content of the report.*
- 3. **Resolves** to establish the Porirua Harbour and Catchment Joint Committee.*
- 4. **Adopts** the Terms of Reference as set out in Attachment 1 to this report.*
- 5. **Appoints** Cr Donaldson to the Porirua Harbour and Catchment Joint Committee.*

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