

Report 14.553
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File E/12/01/04

Committee Council
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Engagement

Wellington Regional Strategy Committee amended Terms of Reference and membership

1. Purpose

For Council to amend the Terms of Reference and membership of the Wellington Regional Strategy (WRS) Committee, following the decision to establish the Wellington Regional Economic Development Agency.

2. Background

At its meeting on 14 October 2014, Council agreed to the establishment of the Wellington Regional Economic Development Agency (WREDA), combining the economic development, tourism, venues and major events functions and activities of Wellington City Council and Greater Wellington Regional Council together, in a single council controlled organisation (Report 14.509 refers).

3. Amended Terms of Reference for the WRS Committee

WREDA will be overseen by a reconstituted WRS Committee with an expanded role and different membership provisions than previously provided for.

Report 14.509 detailed the changes to the WRS Committee membership as a result of the formation of WREDA. Following the WRS Committee meeting on 21 October, the membership of the five non-local government appointees ceased. Changes to the local government membership of the Committee were also outlined; the three members representing the Wairarapa councils are to reduce to one, and Wellington City Council will be entitled to three additional members and a pool of up to four alternates in addition to the current member and alternate.

In addition, the Chair of the WRS Committee will no longer be a non-local government member. The Chair and Deputy Chair will continue to be elected

by the WRS Committee; the election will be held at the Committee's meeting on 2 December 2014.

It is necessary for Council to amend the WRS Committee's Terms of Reference to reflect these changes. The proposed amended Terms of Reference are attached as **Attachment 1**.

4. Appointment of members

In light of the above changes to the membership of the WRS Committee, Council is required to appoint to the Committee one member and one alternate to represent the three Wairarapa councils, and three additional members and alternates to represent Wellington City Council.

It is also appropriate for Council to confirm the removal of the current members and alternates who represent, individually, Carterton District Council, Masterton District Council and South Wairarapa District Council.

3.1 Appointment of member to represent the three Wairarapa councils

The names of the proposed member and alternate to represent the Wairarapa councils will be advised at the Council meeting.

3.2 Appointment of members to represent Wellington City Council

Mayor Wade-Brown's membership on the Committee remains unchanged. In addition, Wellington City Council has made the following nominations:

Committee members

- Councillor Jo Coughlan
- Councillor Justin Lester
- Councillor Simon Marsh

Alternates

- Councillor Mark Peck
- Councillor Simon Woolf

In the event that a Wellington City Council member of the Committee is unable to attend a Committee meeting any one person from the pool of the Council's alternative members may attend and vote in their place.

4.3 Appointment of alternate to represent Kapiti Coast District Council

Kapiti Coast District Council is currently represented on the WRS Committee by Mayor Ross Church, with Councillor Mike Cardiff appointed as the alternate. Kapiti Coast District Council has nominated Councillor Gavin Welsh to be appointed as their Committee alternate, replacing Councillor Cardiff.

The Greater Wellington Regional Council, Hutt City Council, Porirua City Council and Upper Hutt City Council WRS Committee members and alternates remain unchanged.

5. Communication

The territorial authorities will be advised of Council's appointments to the WRS Committee and its approval of the amended Terms of Reference.

6. The decision-making process and significance

The matters requiring decision in this report have been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

6.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

7. Recommendations

That the Council:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Agrees to the amended Terms of Reference for the Wellington Regional Strategy Committee, as set out in Attachment 1.*
4. *Confirms the removal of the following members of the Wellington Regional Strategy Committee:*

<i>Territorial authority</i>	<i>Appointee</i>	<i>Alternate</i>
<i>Carterton District Council</i>	<i>Mayor Ron Mark</i>	<i>Cr John Booth</i>
<i>Kapiti Coast District Council</i>	<i>N/A</i>	<i>Cr Mike Cardiff</i>
<i>Masterton District Council</i>	<i>Mayor Lyn Patterson</i>	<i>Cr Graham McClymont</i>
<i>South Wairarapa District Council</i>	<i>Mayor Adrienne Staples</i>	<i>Cr Vivien Napier</i>

5. **Resolves** to appoint the following to the Wellington Regional Strategy Committee:

<i>Territorial Authority</i>	<i>Appointee(s)</i>	<i>Alternate(s)</i>
<i>Wairarapa councils (Carterton District Council, Masterton District Council and South Wairarapa District Council)</i>	<i>[insert name]</i>	<i>[insert name]</i>
<i>Kapiti Coast District Council</i>	<i>N/A</i>	<i>Cr Gavin Welsh</i>
<i>Wellington City Council</i>	<i>Cr Jo Coughlan</i> <i>Cr Justin Lester</i> <i>Cr Simon Marsh</i>	<i>Cr Mark Peck</i> <i>Cr Simon Woolf</i>

6. **Notes** that Mayor Celia Wade-Brown remains a Wellington City Council member of the Wellington Regional Strategy Committee.
7. **Notes** that Mayor Ross Church remains the Kapiti Coast District Council member of the Wellington Regional Strategy Committee.
8. **Notes** that the Greater Wellington Regional Council, Hutt City Council, Porirua City Council and Upper Hutt City Council Wellington Regional Strategy Committee members and alternates remain unchanged.

Report prepared by:

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Report approved by:

Greg Campbell
Chief Executive

Attachment 1: Amended terms of reference for the Wellington Regional Strategy Committee