

Report 15.13
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Committee Regional Land Transport Plan 2015 Hearing
Subcommittee
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Process for considering submissions on the draft Regional Land Transport Plan 2015

1. Purpose

To brief the Regional Land Transport Plan 2015 Hearing Subcommittee on the process for considering submissions on the draft Regional Land Transport Plan 2015.

2. Background

At its meeting on 2 December 2014 the Regional Transport Committee established the Regional Land Transport Plan 2015 Hearing Subcommittee (the Subcommittee) to consider and hear submissions and to make recommendations to the Regional Transport Committee on the draft Regional Land Transport Plan 2015. A copy of the Subcommittee's terms of reference, which sets out its roles and responsibilities, is attached as **Attachment 1** to this report.

2.1 Public Consultation

The hearing completes the public consultation phase on the draft Regional Land Transport Plan 2015.

2.2 Principles of consultation

Six principles of consultation are set out in the Local Government Act 2002. One of these principles is that views presented to a local authority should be accepted with an open mind, and should be given due consideration by the local authority, in making a decision.

It is consistent with best practice that members should be present for the substantial part of the hearing and deliberations in order to participate in the decision-making of the Subcommittee.

3. Submissions received

At the time of writing this paper, 572 submissions have been received on the draft Regional Land Transport Plan 2015. There have, to date, been no late submissions.

A copy of all the written submissions has been distributed to members of the Subcommittee (under separate cover). It is suggested that written submissions are taken as read by the Subcommittee.

4. Submission process

4.1 Oral presentations

The purpose of this meeting is to hear oral presentations in support of written submissions. At the time of writing this paper, 95 submitters have requested that they be heard on the draft Regional Land Transport Plan 2015.

The preliminary timetable for the hearing of oral submissions is as follows:

Monday 9 March, 10.45am until 7.30pm

Tuesday 10 March, 9.30am until 5.00pm.

Ten minutes have been allocated to each submitter. This includes 5 minutes to present and 5 minutes for questions of clarification by the Subcommittee. A hearing schedule will be provided on the day of the hearing.

4.2 Consideration of issues raised in submissions

The Subcommittee must consider all written submissions, regardless of whether or not an oral submission has been made. There will be an opportunity to discuss the issues raised in both written and oral submissions once all submissions have been heard.

4.3 Deliberations

The Subcommittee must consider both the oral and written submissions it receives at this meeting and must decide what, if any, changes it wishes to recommend to the Regional Transport Committee regarding the draft Regional Land Transport Plan 2015. Deliberations will take place during the course of the hearing.

4.4 Process after consideration of submissions

The Subcommittee will need to prepare a report to the Regional Transport Committee setting out its recommendations on the draft Regional Land Transport Plan 2015. This report will be considered by the Regional Transport Committee at its meeting on 28 April 2015. The Regional Transport Committee will then recommend the final draft Regional Land Transport Plan

2015 to Greater Wellington Regional Council for approval at its 29 April 2015 meeting.

5. Communication

The Subcommittee meeting for hearing submissions has been advertised and all oral submitters contacted regarding the hearing date.

6. The decision-making process and significance

The matter requiring decision in this report has been considered by officers against the requirements of Part 6 of the Local Government Act 2002.

6.1 Significance of the decision

Officers have considered the significance of the matter, taking into account the Council's significance policy and decision-making guidelines. Due to the procedural nature of this decision officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

6.2 Engagement

Due to its procedural nature and low significance, no engagement on this matter has been undertaken.

7. Recommendations

That the Subcommittee:

1. *Receives the report.*
2. *Notes the content of the report.*
3. *Reports its findings and recommendations on the draft Regional Land Transport Plan 2015 to the Regional Transport Committee at its meeting on 28 April 2015.*

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Attachment 1: Terms of Reference for the Regional Land Transport Plan 2015 Hearing Subcommittee