

Report 16.457
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File CCAB-8-758

Committee Council
Author Kamielle Tauaneai, Service Delivery Advisor - Total Mobility

Total Mobility Procurement Strategy

1. Purpose

To seek Council approval of the Total Mobility Procurement Strategy (the Strategy). To agree to the Strategy's referral to the New Zealand Transport Agency (NZTA) for endorsement.

2. Consideration by Committee

The matters contained within this report will be considered by the Sustainable Transport Committee at its meeting on 21 September. Officers will advise the Council of any issues arising from the Committee's consideration of these matters.

3. Background

The Land Transport Management Act 2003 requires approved organisations to document its strategic approach to the procurement of all activities funded through the National Land Transport Programme (NLTP).

In August 2016, Officers reported to the Sustainable Transport Committee on the progress of the draft Total Mobility Procurement Strategy which documents our long term approach to procurement in this area and will form part of the overall GWRC Transport Procurement Strategy.

Having been developed in accordance with the procedures set out in the NZTA Procurement Manual, the draft Strategy is now complete.

4. Engagement

4.1 Procurement Strategy

Officers engaged with the GWRC Accessibility Reference Group to ensure the needs of the disabled community were considered and well represented during development of the Strategy.

Engagement in respect to the Strategy has now been completed reflecting the low significance of the matter. Additional detailed stakeholder engagement will be conducted at the procurement planning stage to inform the Total

Mobility Procurement Plan and support service improvement as described below.

4.2 Procurement Plan

To give effect to the Strategy, the Total Mobility Procurement Plan will describe how we will ensure value for money, our procurement requirements (such as door-to-door transport and assessment agency services), our approach to market and the procurement method to be used.

Procurement planning also presents a timely and unique opportunity to collaborate with customers and other stakeholders. As outlined in the attached Stakeholder Engagement Plan, a series of workshops has commenced with customers, agencies and transport operators to gain insight into perceptions and experiences that will then be used to support customer focussed service improvements.

5. The decision-making process and significance

Officers recognise that the matters referenced in this report may have a high degree of importance to affected or interested parties.

The matters requiring decision in this report have been considered by officers against the requirements of Part 6 of the Local Government Act 2002 (the Act). Part 6 sets out the obligations of local authorities in relation to the making of decisions.

5.1 Significance of the decision

Part 6 requires Greater Wellington Regional Council to consider the significance of the decision. The term ‘significance’ has a statutory definition set out in the Act.

Officers have considered the significance of the matter, taking the Council's significance and engagement policy and decision-making guidelines into account. Officers recommend that the matter be considered to have low significance.

Officers do not consider that a formal record outlining consideration of the decision-making process is required in this instance.

5.2 Engagement

Engagement on the matters contained in this report aligns with the level of significance assessed. Section 4 of this Report sets out the engagement process followed.

6. Recommendations

That the Council;

- 1. Receives the report.*
- 2. Notes the content of the report.*

3. ***Approves the Total Mobility Procurement Strategy as set out in attachment 1 to this report.***
4. ***Refers the approved Total Mobility Procurement Strategy to NZTA for endorsement.***
5. ***Delegates authority to the Chief Executive Officer to approve minor amendments to the Total Mobility Procurement Strategy.***
6. ***Notes that once endorsed by the NZTA and (in the event of any minor amendments approved by the Chief Executive Officer), the Total Mobility Procurement Strategy will be used to commence the procurement of Total Mobility services.***

Report prepared by:

Kamielle Tauaneai
Service Delivery Advisor, Total
Mobility

Report approved by:

Angus Gabara
Acting Manager, Bus & Ferry
Operations

Report approved by:

Wayne Hastie
General Manager, Public
Transport

Attachment 1: Draft Total Mobility Procurement Strategy

Attachment 2: Total Mobility Stakeholder Engagement Plan