

**Greater Wellington Regional Council**

**Terms of reference for Waiohine FMP Steering Group**

**To be adopted by the Council on recommendation of the Wairarapa  
Committee**

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## Waiohine FMP Steering Group

(A Project Group of the Council reporting to the Wairarapa Committee)

### **Purpose**

The purpose of the Steering Group is to oversee the completion of a Waiohine FMP, including making recommendations to the Wairarapa Committee on the following:

- Areas of refinement and a preferred option to guide revision of the Draft FMP
- A Proposed FMP which will form the basis for further consultation with the Greytown/ Carterton community
- A process for engaging with the community on the proposed FMP

The management of the existing river scheme and the implementation of the Waiohine FMP sit outside the remit of this Steering Group.

### **Specific Responsibilities**

The role of the Steering Group will be recommendatory to the Wairarapa Committee.

The final decision on the adoption or otherwise of a Waiohine FMP is retained by the Wellington Regional Council.

To deliver on its purpose, the Steering Group has the following responsibilities:

- Familiarisation with the work that has been undertaken on the Waiohine FMP to date
- Oversee and contribute to the scoping of viable options for the project and recommend a preferred option
- Request and test relevant evidence-based advice and/or technical information received from the Project Team, and resolve/mediate any conflicting advice supplied
- Ensure the work of the Project Team delivers a comprehensive, long-term and sustainable solution for the Waiohine River and the people who occupy its floodplain
- Develop and implement a communication strategy to facilitate effective engagement with the Waiohine Action Group, the wider Greytown/ Carterton communities, and the general public on the Proposed FMP
- Identify and manage potential and relevant project risks.

### **Status of the Steering Group**

The Steering Group is an advisory body established by the Council (on recommendation of the Wairarapa Committee). The Steering Group is not a sub-

ordinate decision making body of the Council and is not a committee or subcommittee under the Local Government Act 2002.

### **Membership**

1. Two members, being elected members of the Carterton District Council
2. Two members, being elected members of the South Wairarapa District Council
3. Two members, being elected members of the Wellington Regional Council
4. Two members to represent the Waiohine Action Group (one of whom will be the Waiohine Project Team chair)
5. One member to represent Kahungunu ki Wairarapa
6. One member to represent Rangitane o Wairarapa

### **Appointment**

Members of the Steering Group are appointed by the Wellington Regional Council.

### **Chairperson**

The Chairperson shall be the appointed by the Steering Group.

### **Quorum**

A majority of the membership of the Steering Group shall be present to form a quorum at meetings.

### **Consensus**

The Group will strive to decide upon the matters by consensus. In the circumstance that a consensus cannot be achieved on a particular matter, each member has a deliberate vote and the Chair does not have a casting vote.

### **Reporting and servicing**

1. The Steering Group reports to the Wairarapa Committee.
2. The Steering Group is serviced by the Wellington Regional Council.

### **Remuneration**

1. The expenses of members of the Steering Group who are elected members of the Wellington Regional Council, South Wairarapa District Council and Carterton District Council shall be met by the council they represent.

2. Steering Group members who are not otherwise being remunerated may claim Greater Wellington Regional Council daily meeting attendance allowances and expenses.

### **Meeting frequency and life of Steering Group**

The Steering Group shall meet as required.

The Steering Group shall cease to exist when the Council has made a decision on the Waiohine Floodplain Management Plan recommended by the Wairarapa Committee or at a time the Council determines.

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