

19 September 2022

File Ref: OIAP-7-25476

Tēnā koe [REDACTED]

Request for information 2022-133

I refer to your request for information dated 22 August 2022, which was made to Hutt City Council (Hutt City) and transferred to Greater Wellington Regional Council (Greater Wellington) on 23 August 2022. You have requested the following:

“Please forward me all communications between the Hutt City Council and Greater Wellington Regional Council concerning converting carparks outside Hell Pizza and Subway into a bus stop. Please also forward all safety assessments of the existing Jackson Street bus stop that is being relocated to 340 Jackson Street.”

Greater Wellington’s response follows:

Please see **attachments 1-8** which contain all correspondence on the matter. For ease we have listed the correspondence attachments below and context for each attachment. There is correspondence provided below which is outside of the scope of your request for information, however, we believe this is important to provide context.

Correspondence between Greater Wellington and public

1. **Attachment 1 – Metlink case – 248264:** Emails between Greater Wellington and an owner and developer of properties on Jackson Street who reported buses hitting a canopy multiple times. They are looking at rebuilding the canopy which was hit
2. **Attachment 2 - Demolition of veranda 336-338 Jackson Street, Petone:** Emails between Greater Wellington, Hutt City Council (Hutt City), and the owner and developer as in attachment 1

Correspondence between Greater Wellington and our contractors and operators

3. **Attachment 3 - Moving signage for bus stop 8006:** Emails between Greater Wellington and contractor (Directionz) on completion of relocated bus stop signage

4. **Attachment 4 - 8006 Jackson Street at Bolton St relocation:** Emails between Greater Wellington and Tranzurban advising bus operators of bus stop 8006's relocation
5. **Attachment 5 - business notification letter for stop 8006 Jackson St - relocation under TMP:** Emails between Greater Wellington staff on organising the letter drop to business owners in area for the relocation of bus stop

Correspondence between Greater Wellington and Hutt City Council

6. **Attachment 6 - Jackson St Petone- bus stop change:** Emails between Greater Wellington and Hutt City Traffic Engineers. Councillors brief on the bus stop relocation and reasons behind the relocation
7. **Attachment 7 - TMP review on hold:** Emails between Greater Wellington and Hutt City Traffic Management Plan (TMP) coordinator and Hutt City Traffic Engineering Manager discussing approval of bus stop relocation
8. **Attachment 8 - TMP review on hold:** Emails between Greater Wellington and Hutt City TMP coordinator discussing approval of TMP

Some information including personal information from external agencies contained within the emails has been redacted under section 7(2)(a) of the Local Government Official Information and Meetings Act 1987 to protect the privacy of natural persons.

If you have any concerns with the decision(s) referred to in this letter, you have the right to request an investigation and review by the Ombudsman under section 27(3) of the Local Government Official Information and Meetings Act 1987.

Please note that it is our policy to proactively release our responses to official information requests where possible. Our response to your request will be published shortly on Greater Wellington's website with your personal information removed.

Nāku iti noa, nā



Samantha Gain
Kaiwhakahaere Matua | General Manager Metlink

Bernard Nunns

Subject: FW: Metlink Case - 248264 CRM:0107593
Attachments: 336-338_JackonSt_Damage3.jpg; 336-338_JackonSt_Damage1.jpg; 336-338_JackonSt_Damage2.jpg

From: [REDACTED]
Sent: Monday, 1 August 2022 2:45 pm
To: Metlink Resolve <Metlink.Resolve@gw.govt.nz>
Subject: Re: Metlink Case - 248264 CRM:0107593

just to keep you posted on this (I have advised the bus company), the canopy is getting hit on about a fortnightly basis at the moment (see photos from 2 weeks ago and a new one from this morning).. I'm not sure why but it is a concern at my end for public safety as we have no idea how safe it is or if the debris is a risk.

I'm not sure who's liable here BUT it would be great to have some clarity here around what we can do to make this safe, while we wait for documentation etc, and approvals etc? Perhaps something temporary so the buses stop swooping in so close.

The obvious thing to do would be to move the bus stop next door as they have no canopy at all..

Any advice appreciated.

Cheers [REDACTED]

On Wed, Jul 20, 2022 at 1:27 PM [REDACTED] wrote:

Hi there, following on from the correspondence below - we are in the process of trying to replace the current canopy due to the damage caused by the buses, for some reason the buses are hitting the current one on a more regular basis and it was given a big bang last week!

While going through this process I'am wondering if the council would consider moving the bus stop 20m down the road where there are no canopies at all... as per the picture attached, one of your staff have proposed the temporary bus stop while we do the work but common sense would suggest this would be a cheaper and safer option (as the council will need to pay to widen the footpath etc)

This would give us peace of mind and provide safety to the public as we are concerned with the amount of damage being done to our canopy and any risk to the public.

Thanks [REDACTED]

On Tue, Jul 5, 2022 at 9:29 AM [REDACTED] wrote:

Thanks for the reply, please see photos etc, Let me know if you need anything further.

On Tue, Jul 5, 2022 at 9:24 AM Metlink Resolve <Metlink.Resolve@gw.govt.nz> wrote:

Dear [REDACTED]

Thank you for contacting us about the property you purchased at 226-338 Jackson Street Petone and the damage the canopy attached to the building has sustained.

We are aware of this issue and measures have been put in place to guide buses when they are in the area. These will be reviewed to see what else we can in the short-term to stop this from happening. The operator has also been told to remind their drivers take extra care when they go past your property. A discussion is being held with Hutt City Council about a long-term solution. We hope to finalise these designs later this year as part of a programme to enhance a few stops on Jackson Street. If you do have any further problems, if possible, please try and obtain details of any buses involved. This could include fleet, license plate number, and/or video footage.

On our part, we will do our best to sort this out in terms of finding a permanent fix for this issue.

Kind regards

L. Robertson
Customer Resolution Team
Metlink
0800 801 700



Proactive Real Estate

Coca-Cola

104 27 1004





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Bernard Nunns

Subject: FW: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone [#582A2E]

From: Leona Irsevic <Leona.Irsevic@gw.govt.nz>

Sent: Thursday, 25 August 2022 8:13 am

To: [REDACTED]

Cc: Luke Benner <Luke.Benner@gw.govt.nz>

Subject: RE: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone [#582A2E]

Morning [REDACTED]

no worries happy to chat about this.

Ah I see – that is much the case elsewhere in Wellington with canopies- very hard to remove them!

Yes logically speaking- it does make sense to keep the stop where it is now under its temporary relocation- however, to make this the permanent location of the bus stop, we would need to go through a formal consultation process with business owners directly affected to see whether they support the relocation or not- and judging by the negative reactions to the bus stop relocation by business owners, it may prove difficult to settle the bus stop there permanently.

We will discuss internally our next steps and whether we should look at consulting the businesses on permanently relocating – or continuing with plans to carry out the kerb build out at the bus stops original location.

It is great to make contact with you and know we have your support should we go down the track of formal consultation on stop 8006's permanent relocation.

To note- during the next 12 months, we will see how the bus stop operates in its new location, and we may even find that this new location becomes a preferred one by all.

Thanks again for reaching out 😊 we will be in touch

Cheers
Leona

Leona Irsevic

Kaipūkaha | Asset Planning Engineer, Assets and Infrastructure

Ngā Waka Tūmatanui | Metlink

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Think green: read on the screen.

From: [REDACTED]
Sent: Wednesday, 24 August 2022 9:52 am
To: Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Subject: Re: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone [#582A2E]

Thanks for your email Leona, thats great info.

Yes that's our canopy and unfortunately we can not remove it as Petone heritage & council won't let us. We do plan to refurbish or completely rebuild it depending on how bad the damage is once we remove the linings.

We are required by council and heritage to rebuild the canopy as it is exactly now.

Unfortunately with all the hoops we have to jump through to get a days work done on this we are probably a fair while off being given the go ahead to start this work.

As per my email I'd suggest saving the hassle & cost of building out the kerbline and leaving the bus stop where it is now, there are a number of reasons (mostly safety) for this and if you know the area it just makes sense!

As below I'am more than happy to meet you out onsite or come in for a chat anytime to explain the case above to relocate this permanently as it is now.

Cheers [REDACTED]

--
[REDACTED]

On Wed, Aug 24, 2022 at 9:04 AM Leona Irsevic <Leona.Irsevic@gw.govt.nz> wrote:

Good morning [REDACTED]

Susannah has kindly passed this conversation onto myself as I was the one that instigated the bus stop relocation to outside Hells Pizza and Subway to be clear of the canopy at 338 Jackson Street.

As you are probably aware, we had to recently relocate the bus stop as we have had a sudden increase in successive strikes to eb canopy by bus drivers as they turn into the bus stop and navigate the bus to algin parallel (as much as they can) to the kerb to load/unload customers.

This canopy at 338 Jackson Street has been an issue for bus for a long time- meaning that we have had multiple drivers strike the canopy because of its proximity to the kerbline, combined with the bus swing path- and the introduction of newer/different buses that have different swing paths.

We are planning to build out the kerbline at the existing bus stop location outside 228 Jackson Street to keep buses away from this canopy in future- this is scheduled to be completed within the next 12 months

However- due to the most recent strikes to the canopy (in past couple weeks)- I have had to relocate the stop temporarily (until we can carry out the kerb build out at the existing bus stop) due to health and safety reasons- if drivers happen to strike the canopy again, then the canopy could fail and fall on someone underneath it- we just cant take that risk!

I see from the email trail below you are planning to remove the canopy at 338 Jackson Street? Can you confirm what the story is here?

Can you also confirm we are talking about the same canopy- the one below?



Cheers, hear from you soon

Leona

Leona Irsevic

Kaipūkaha | Asset Planning Engineer, Assets and Infrastructure

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Think green: read on the screen.

From: Service Disruptions <Service.Disruptions@metlink.org.nz>
Sent: Thursday, 18 August 2022 1:10 pm
To: [REDACTED] Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Subject: RE: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone [#582A2E]

Hi Leona,

Please see the email below from [REDACTED] regarding the bus stop relocation that you were working on- I will leave him with you.

Ngā mihi

Susannah Sturzaker

Kaitohutohu | Service Delivery Advisor – Preparedness & Continuity
Metlink

M 021 896 375
100 Cuba St, Te Aro, Wellington 6011 | PO Box 11646, Manners St, Wellington 6142

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From: [REDACTED]
Sent: Thursday, 18 August 2022 11:57 am
To: Service Disruptions <Service.Disruptions@metlink.org.nz>
Subject: Re: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone [#582A2E]

Hi Susannah, I hope you are well.

I spoke to someone yesterday about this and they said I'd need to talk to someone in that infrastructure team so I'm wondering if you could help/point me in the right direction?

The bus stop has been moved temporarily as you will be aware and common sense would say that it should stay where it is now permanently rather than widening the footpath. One reason (of many) is when the footpath is widened the bus will then stop in the middle of the main road and I'm pretty sure it would cause absolute chaos on both sides of the road.

Where it is temporarily located the buses can pull over completely out of the way of traffic safely and the buildings don't have canopies so there is no public safety risk either.

There are a multitude of reasons why it should be permanently located where it is now and I'd love to talk to someone about that, I'm also happy to take photos and send those to explain my case above as those may explain my case better.

I'd also be happy to come in for a chat or meet anyone out on location to discuss, as it just makes so much sense when you see it! The current set-up of the temporary stop and car parks makes sense and the area already feels like it flows so much better.

Feel free to pass this onto anyone internal or get them to give me a call any time, Cheers [REDACTED]

--



[Redacted]

[Redacted]

On Thu, Jul 14, 2022 at 4:27 PM Service Disruptions <Service.Disruptions@metlink.org.nz> wrote:

4pm would be better, could you send the TMP when ready, if the TMP shows that the temporary stop is large enough and nearby then customers will see the temp stop easily , 1 x full working day is enough notice to give everyone heads up

Ngā mihi

Susannah Sturzaker

Kaitohutohu | Service Delivery Advisor – Preparedness & Continuity
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Think green: read on the screen

From: [REDACTED]
Sent: Thursday, 14 July 2022 3:06 pm
To: Service Disruptions <Service.Disruptions@metlink.org.nz>
Subject: Re: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone [#582A2E]

Thanks Susannah, What time do you think would work best? As I can discuss with the construction manager - also how much notice do you require?

Thanks again, [REDACTED]

On Wed, Jul 13, 2022 at 3:18 PM Service Disruptions <Service.Disruptions@metlink.org.nz> wrote:

Ok- if you can add the temporary stop to the TMP, and that Metlink requires notice before the bus stop relocation, that would be good and send it through so we check it please?

5pm is rather late for that stop as I suspect its quite busy along there.

Ngā mihi

Susannah Sturzaker

Kaitohutohu | Service Delivery Advisor – Preparedness & Continuity
Metlink

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From: [REDACTED]
Sent: Wednesday, 13 July 2022 3:10 pm
To: Service Disruptions <Service.Disruptions@metlink.org.nz>
Subject: Re: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone [#582A2E]

Hi Suzanne,

We probably need between 8am-5pm maximum (just for one day).

Cheers [REDACTED]

On 13/07/2022, at 2:10 PM, Service Disruptions <Service.Disruptions@metlink.org.nz> wrote:

Hi [REDACTED],

How long would the bus stop be partly closed for?

Ngā mihi

Susannah Sturzaker

Kaitohutohu | Service Delivery Advisor – Preparedness & Continuity
Metlink

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From: [REDACTED]
Sent: Monday, 11 July 2022 3:06 pm
To: Service Disruptions <Service.Disruptions@metlink.org.nz>
Subject: Re: Fwd: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone [#582A2E]

Thanks Susannah, See the doc's attached. I think your plan looks great and would work well.

--

[REDACTED]

[REDACTED]
[REDACTED]

On Mon, Jul 11, 2022 at 3:02 PM Service Disruptions <Service.Disruptions@metlink.org.nz> wrote:

Hi [REDACTED],

I manage service disruptions at Metlink.

I think you must be talking about bus stop 8006- Jackson street at Bolton Street, this stop is a major stop so we would need to relocate the stop.

Are you able to send through the TMP, this stop is 23m which gives space for 1 x bus to stop but space for a taper for entry and exit. We could possibly relocate the stop to the east using the three car spaces as shown below and some of the bus stop- would this be possible?



Ngā mihi

Susannah Sturzaker

Kaitohutohu | Service Delivery Advisor – Preparedness & Continuity
Metlink

M 021 896 375

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From: Info <Info@gw.govt.nz>
Sent: Monday, 11 July 2022 9:28 am
To: Service Disruptions <Service.Disruptions@metlink.org.nz>
Subject: FW: Fwd: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone [#582A2E]

-----Original Message-----

From: [REDACTED]
Sent: Monday, 11 July 2022 9:21:41 am
To: info@gw.govt.nz
Subject: Fwd: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone

Hi there, could you please advise who I will need to contact about the temporary closure of the bus stop as per the works below, these works are a result of buses continuing to hit and damage the canopy on the property.

Cheers [REDACTED]

----- Forwarded message -----

From: [REDACTED]
Date: Mon, Jul 11, 2022 at 9:16 AM
Subject: RE: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone
To: [REDACTED]

Hi [REDACTED],

Thanks for these documents. I have ran them past our enforcement and traffic team. On the enforcement side of things, they are happy with these in satisfying the conditions.

However, because the footpath is being closed off, and is part of the road corridor you will need to get in touch with Council's [REDACTED] [REDACTED] who will advise on what is required. This will need to be resolved prior to any works commencing.

Also as a heads up (if you haven't already), Greater Wellington Regional Council will need to be contacted for the temporary closure of the bus stop.

Feel free to get in touch if there's anything that needs clarifying.

Cheers,

[REDACTED]

[REDACTED]

Hutt City Council, 30 Laings Road, Lower Hutt 5040

P: 04 570 6962 M: W: www.huttcity.govt.nz

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From: [REDACTED]
Sent: Thursday, 7 July 2022 12:35 PM
To: [REDACTED]
Subject: Re: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone

Hi [REDACTED], hope all is well.

We've had the outstanding documents put together with a local firm (see attached).

We initially need just 1 days work and we have the contractor ready to go at 2-3 weeks' notice.

Let me know if you need any clarifications.

Cheers [REDACTED]

--

[REDACTED]

[REDACTED]
[REDACTED]

On Mon, May 9, 2022 at 1:40 PM [REDACTED] wrote:

Hi [REDACTED],

Thanks for your enquiry and apologies for the delay in getting back to you.

In case you're unaware, there are a number of conditions of consent that need to be satisfied prior to works commencing including the provision of a Construction Management Plan and Temporary Protection Plan to Council.

Once the conditions have been satisfied, you will need to advise our enforcement team (enforcement@huttcity.govt.nz or 04 560 1044) at least two working days before any work starts on site; and the name, phone number and address of the main contractor will also need to be supplied.

Hope this information helps, let me know if you need anything clarifying.

Kind regards,

■

■
■
■

Hutt City Council, 30 Laings Road, Lower Hutt 5040
P: 04 570 6962 M: W: www.huttcity.govt.nz



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From: [REDACTED]
Sent: Friday, 8 April 2022 10:45 AM
To: Resource Consents <Resource.Consents@huttcity.govt.nz>
Subject: [EXTERNAL] Demolition of verandah 336-338 Jackson Street, Petone

Hi there, I came in for a visit at the end of last year as we have a resource consent to demolish and reconstruct our veranda at 336-338 Jackson St. The RM number is RM210069.

We have someone now available to do the demolition and they need 1 day for the demolition initially, I'm wanting to know how we go about getting that 1 day approved? The work will take 4-5 hours to take down and remove all materials etc,

Any help/advice would be appreciated.

Cheers [REDACTED]

--

[REDACTED]

[REDACTED]
[REDACTED]

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Proactive Release

Bernard Nunns

From: [REDACTED]
Sent: Monday, 22 August 2022 8:02 am
To: Leona Irsevic; Sue Bellihal; Zeph Neru
Subject: Re: Moving Signage for Bus Stop #8006
Attachments: 20220822_081428.jpg

This relocation is complete guys

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From: Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Sent: Saturday, August 20, 2022 1:14:26 PM
To: [REDACTED] Sue Bellihal <Sue.Bellihal@gw.govt.nz>; Zeph Neru <Zephaniah.Neru@gw.govt.nz>
Subject: RE: Moving Signage for Bus Stop #8006

Hey [REDACTED]

This is fine, as soon as you guys can get it done 😊 please let us know when completed

Cheers

L

From: [REDACTED]
Sent: Friday, 19 August 2022 10:15 am
To: Sue Bellihal <Sue.Bellihal@gw.govt.nz>; Zeph Neru <Zephaniah.Neru@gw.govt.nz>; Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Subject: Re: Moving Signage for Bus Stop #8006

Morning zeph in regards to this job can it be done first thing monday morning?

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From: Sue Bellihal <Sue.Bellihal@gw.govt.nz>
Sent: Wednesday, August 17, 2022 3:31:08 PM
To: [REDACTED]
Subject: Automatic reply: Moving Signage for Bus Stop #8006

Kia Ora. I am on leave today, and will get back to you as soon as possible. For urgent enquiries please contact Zeph.Neru@gw.govt.nz. Nga

Mihi. Sue

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Proactive Release

Bernard Nunns

From: [REDACTED]
Sent: Friday, 19 August 2022 11:20 am
To: Leona Irsevic
Subject: RE: 8006 Jackson St at Bolton St relocation

Hi Leona,

Thanks for this, our drivers have begun to notice. There have been some reports of private vehicles parking in the stop at times and there hasn't been any signage, will this be implemented soon?

Cheers,

[REDACTED]



[REDACTED]
Infrastructure and Service Delivery Manager, Tranzurban

[REDACTED] | **W:** www.tranzurban.co.nz

A: 29 Cairns St, Rongotai, Wellington, Wellington

Join our team!
Now recruiting for urban bus drivers
tranzurban.co.nz/careers
0800 119 120



From: Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Sent: Wednesday, 17 August 2022 1:06 p.m.
To: Charlie Fairbairn <Charlie.Fairbairn@gw.govt.nz>; Hannah Geddis <Hannah.Geddis@gw.govt.nz>; Maria Williams <Maria.Williams@gw.govt.nz>; Christina-Kaye Taurua <Christina.Taurua@gw.govt.nz>; [REDACTED]
[REDACTED] Rosalie Falleni <Rosalie.Falleni@gw.govt.nz>
Cc: Luke Benner <Luke.Benner@gw.govt.nz>; Lynne Robertson <Lynne.Robertson@gw.govt.nz>
Subject: 8006 Jackson St at Bolton St relocation

Hey team

Just FYI that stop 8006 has been relocated- could drivers please be made aware (even tho they prob already know) and to take care when navigating the stop since it's a new change

Thanks heaps 😊

Leona

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Bernard Nunns

From: Zeph Neru
Sent: Wednesday, 17 August 2022 12:21 pm
To: Leona Irsevic
Subject: Re: business notification letter for stop 8006 Jackson St - relocation under TMP
Attachments: 20220817_121941.jpg

Hey Leona,

Sorry to keep bothering you while you are on leave but I think they've already remarked the bus stop. Should I still deliver the letter?

Cheers,
Zeph

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From: Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Sent: Tuesday, August 16, 2022 10:23:09 AM
To: Zeph Neru <Zephaniah.Neru@gw.govt.nz>
Cc: Sue Bellihal <Sue.Bellihal@gw.govt.nz>; Charlie Fairbairn <Charlie.Fairbairn@gw.govt.nz>; Luke Benner <Luke.Benner@gw.govt.nz>
Subject: RE: business notification letter for stop 8006 Jackson St - relocation under TMP

No worries Zeph, take care, can wait until tomorrow 😊

From: Zeph Neru <Zephaniah.Neru@gw.govt.nz>
Sent: Tuesday, 16 August 2022 7:56 am
To: Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Cc: Sue Bellihal <Sue.Bellihal@gw.govt.nz>; Charlie Fairbairn <Charlie.Fairbairn@gw.govt.nz>; Luke Benner <Luke.Benner@gw.govt.nz>
Subject: Re: business notification letter for stop 8006 Jackson St - relocation under TMP

Morning Leona,

Unfortunately, still not 100% so I won't be able to deliver these today, but I will definitely be in office tomorrow to deliver them.

Cheers,
Zeph

From: Zeph Neru <Zephaniah.Neru@gw.govt.nz>
Sent: Saturday, August 13, 2022 3:26:43 PM
To: Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Cc: Sue Bellihal <Sue.Bellihal@gw.govt.nz>; Charlie Fairbairn <Charlie.Fairbairn@gw.govt.nz>; Luke Benner <Luke.Benner@gw.govt.nz>
Subject: Re: business notification letter for stop 8006 Jackson St - relocation under TMP

Hey Leona,

Yep I'm happy to go and deliver it on Tuesday

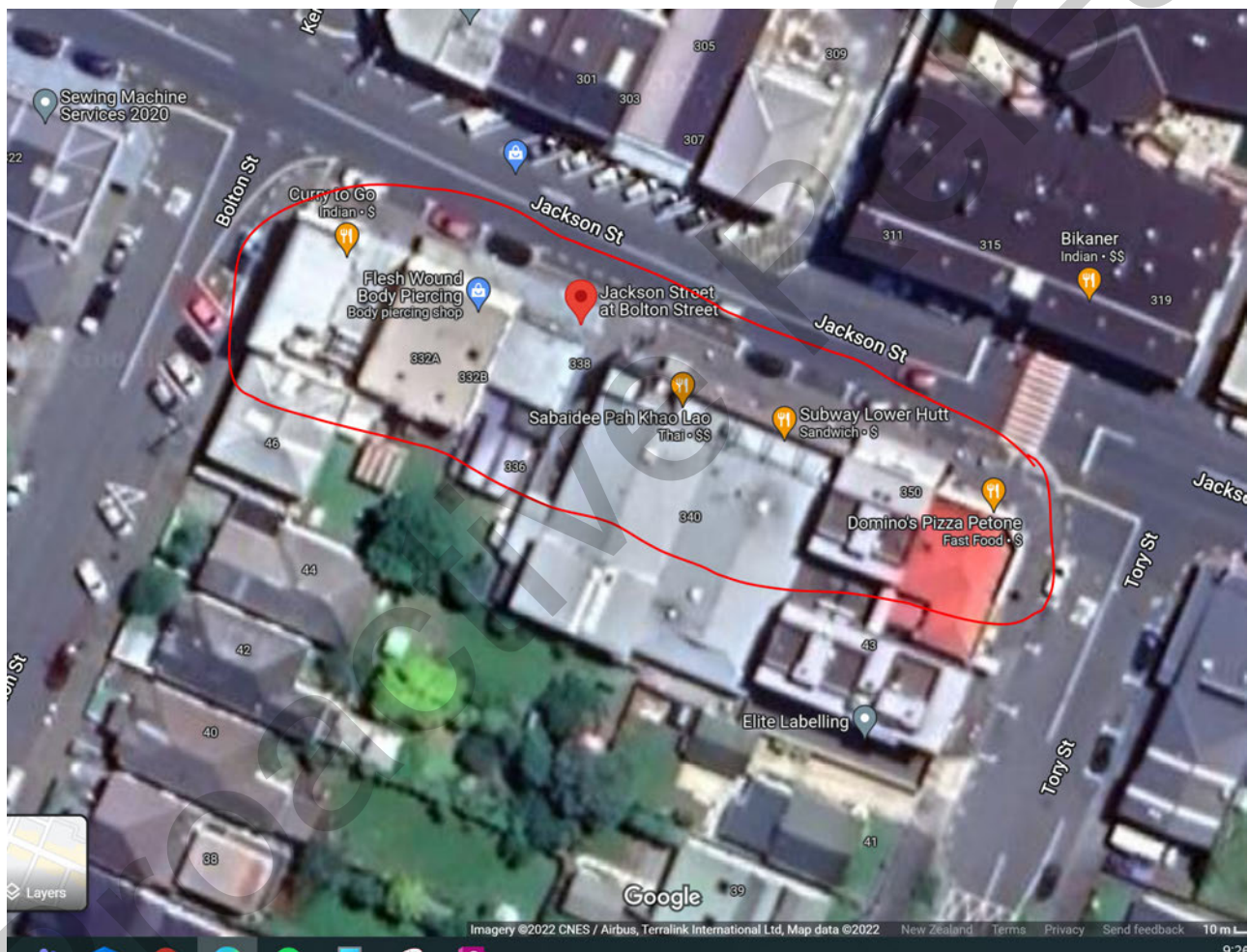
Cheers,
Zeph

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From: Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Sent: Saturday, August 13, 2022 9:31:19 AM
To: Zeph Neru <Zephaniah.Neru@gw.govt.nz>
Cc: Sue Bellihal <Sue.Bellihal@gw.govt.nz>; Charlie Fairbairn <Charlie.Fairbairn@gw.govt.nz>; Luke Benner <Luke.Benner@gw.govt.nz>
Subject: business notification letter for stop 8006 Jackson St - relocation under TMP

Hey Zeph

I have a business notification letter for the below businesses to notify them of the temporary relocation of stop 8006 on Jackson St (outside Hells Pizza) due to the safety hazard of buses striking the canopy at its original location.



1. 328b
2. 332A
3. 332b
4. 330
5. 336
6. 338
7. 340 – this address has Hells Pizza, Subway and Saibaidee Thai restaurant – all need letters
8. 350

If I have missed any businesses please check and add them to the list.

The stop will be relocated until the kerb build out is complete - which hopefully will be done this financial year... otherwise it will remain relocated until the build out is complete when it can be done.

Please can this be delivered to businesses next week sometime? As soon as? The line marking guys supposedly just go in and re-mark everything on the road before you know it so I just don't want another Adelaide Road situation so best to just deliver these letter to let people know it will be relocated/re-marked when it will be re-marked.

Appreciate it so much thank you

Leona

Leona Irsevic

Kaipūkaha | Asset Planning Engineer, Assets and Infrastructure

Ngā Waka Tūmatanui | Metlink

M: 021 226 9135

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MURPHY & SON

LOTHIAN COURT

North Indian South Indian Indo Chinese
BIKANER
Snacks Chaats Sweets Namkeens

MERCHA

Bernard Nunns

From: [REDACTED]
Sent: Monday, 22 August 2022 5:16 pm
To: Emma Tonks; [REDACTED]
Cc: Leona Irsevic; [REDACTED]
Subject: RE: [EXTERNAL] FW: Jackson St Petone - bus stop change

Hi Emma,

Thank you for the heads up.

I will discuss with [REDACTED] and be prepared.

Regards

[REDACTED]

[REDACTED]

Hutt City Council, 30 Laings Road, Lower Hutt 5040
[REDACTED] [W: www.huttcity.govt.nz](http://www.huttcity.govt.nz)



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From: Emma Tonks <Emma.Tonks@gw.govt.nz>
Sent: Monday, 22 August 2022 4:46 pm
To: [REDACTED]
Cc: Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Subject: [EXTERNAL] FW: Jackson St Petone - bus stop change

Kia ora [REDACTED] and [REDACTED]

I have forwarded the email trail to you for information and heads up. Our councillor Prue Lamason is attending the Petone Community Board this evening and the Jackson Street Bus Stop is likely to be raised. We have drafted some information for Cllr Lamason and wanted to share with you so that there are no surprises.

Nga mihi

Emma Tonks (She/Her)

Kaitaki-a-tīma | Manager, Bus & Ferry Assets

Greater Wellington Te Pane Matua Taiao

021 341 460

100 Cuba Street, Te Aro, Wellington, 6011

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From: Fiona Abbott <Fiona.Abbott@gw.govt.nz>
Sent: Monday, 22 August 2022 4:32 pm
To: Emma Tonks <Emma.Tonks@gw.govt.nz>
Subject: FW: Jackson St Petone - bus stop change

FYI and for sharing

From: Samantha Gain <Samantha.Gain@gw.govt.nz>
Sent: Monday, 22 August 2022 4:31 pm
To: Fiona Abbott <Fiona.Abbott@gw.govt.nz>
Subject: Re: Jackson St Petone - bus stop change

Yes I think a hard copy is ok for her to share .. it is just facts after all?
Please can you share it with your HCC contacts to avoid any surprise from that quarter.

From: Fiona Abbott <Fiona.Abbott@gw.govt.nz>
Sent: Monday, August 22, 2022 4:27:58 PM
To: Samantha Gain <Samantha.Gain@gw.govt.nz>
Subject: RE: Jackson St Petone - bus stop change

I do wonder what they will then do with it? It is not really sanitised for comms and we never know where these sorts of things will end up – particularly with the Eastbourne Community.

I will let you decide but perhaps we need to send it to Matt and also get Prue to put some caveats around what it should be used for? It is election season after all!

From: Samantha Gain <Samantha.Gain@gw.govt.nz>
Sent: Monday, 22 August 2022 3:55 pm
To: Fiona Abbott <Fiona.Abbott@gw.govt.nz>
Subject: Fwd: Jackson St Petone - bus stop change

I don't see any problem with a copy being given to community board chair, do you?

From: Prue Lamason <Prue.Lamason@gw.govt.nz>
Sent: Monday, August 22, 2022 2:59:11 PM

To: Samantha Gain <Samantha.Gain@gw.govt.nz>
Subject: Re: Jackson St Petone - bus stop change

Is it okay if I print your email and give a copy to the Chair of the Petone Community Board?
Prue

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From: Samantha Gain <Samantha.Gain@gw.govt.nz>

Sent: Monday, August 22, 2022 2:27:26 PM

To: Daran Ponter – Chair <Daran.Ponter@gw.govt.nz>; Josh van Lier <Josh.vanLier@gw.govt.nz>; Prue Lamason <Prue.Lamason@gw.govt.nz>; Ken Laban <Ken.Laban@gw.govt.nz>; Ros Connelly <Ros.Connelly@gw.govt.nz>; Roger Blakeley <Roger.Blakeley@gw.govt.nz>; Nigel Corry <Nigel.Corry@gw.govt.nz>; Fiona Abbott <Fiona.Abbott@gw.govt.nz>; Metlink Councillor Liaison <PTCRS@gw.govt.nz>

Subject: Jackson St Petone - bus stop change

Kia Ora tatou

You will no doubt have seen a post from Chris Bishop over the weekend regarding the change to a bus stop on Jackson Street. I wanted to take the opportunity to explain the wider context and then specifically Jackson Street.

We have thousands of bus stops around the region and these require road markings and some sort of traffic resolution to change. Both markings and resolutions are in the hands of the local TAs. Many of these stops need to be changed for the following reasons:

1. The placement of the stop is wrong – we have a policy to have a stop every 400m. Meeting this policy can be challenging with the existing placement
2. The size of the stop is too small. Whilst we can apply discretion with bus stop dimensions, the NZTA guidance requires an entry taper of 15m, a bus stop box 15m and an exit taper of 9m which allows our vehicles to pull off the road properly and re-enter traffic safely. If the bus stop is not big enough, and there are car parks either side, then the bus cannot pull into the kerb and stays in the road and obstructs traffic
3. The bus needs to be able to pull into the kerb and ‘kneel’ for our accessibility passengers. Our accessibility charter is clear regarding our intent and the bus stops need to be able to facilitate this. Currently, a large number do not.
4. A safety issue. Our operators often raise these and we need to assess them in terms of impact and frequency. The main issue we face with respect to safety are obstructions in and around the stop that, if collected hard enough or frequently, can put our passengers and bystanders at significant risk. Many of these types of concerns relate to shop canopies, where repeat strikes weaken the structure and render them extremely vulnerable to collapse. In these cases, if we assess the risk as significant, we work with the TA to create a temporary change to mitigate the risk whilst we go through the formal Traffic Resolution process. This type of change can, and should, be done quickly and only directly affected stakeholders are notified.

All changes above, where permanent, need formal consultation and a traffic resolution – from the relevant TAs. We have a robust process for such consultation, working with the TAs, and continue to tweak it as required where we identify improvements. We also have plans that are shared with each of the TAs that identify the changes we want to make. This process is a collective one between Metlink and the TAs as the TAs own the roads and all of the associated data.

Before I explain Petone, I would point out that the changes driven by 1-3 above are often stopped when we need to remove car parks. We work closely with the TA Officers and local communities to socialise, consult, and obtain buy in to the change. However, we are often not able to actually implement the changes if there are dissenters in the community. Whether it goes ahead is entirely up to the local TA (via the traffic resolution process) and their appetite to override the dissenters. This does mean that progress on our accessibility charter for our bus network will remain challenging and our bus fleet will, in some areas, continue to impede traffic or stop in places that do not result in the most efficient running.

Now to Petone. This change was implemented as a result of 4 above – a safety issue. The offending hazard was a canopy at the site of the previous stop that has been struck a number of times over the last 2 years. We have identified this as an area for a planned kerb build out, to avoid buses striking the canopy. However, we became aware in the last 1-2 weeks that there have been more recent and multiple hits to the canopy. As such, we deemed it to be a significant safety risk and needed to relocate it using the emergency provisions until we can complete the kerb change. In accordance with our usual process, we sent out a notification to the businesses affected on 17 August and followed up by speaking directly with the owners of the businesses. We notified HCC of our intention to move the sign on Monday (today) as our contractor could not move it earlier. However, their road marking contractor made the changes earlier so the implementation of the road marking change and the signage change did not coincide.

HCC was fully aware of this issue and the change. Chris Bishop did not ask any questions or reach out to us prior to posting this on Facebook (despite having been in a meeting with Fiona earlier in the week, where carpark impacts were discussed, and having her contact details) so unfortunately we could do very little once he posted.

We will contact HCC officers to review what has happened here and confirm that all parties followed the correct processes.

Please feel free to contact me or Fiona if you need anything further.

Ngā mihi
Sam

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Bernard Nunns

From: [REDACTED]
Sent: Thursday, 11 August 2022 9:01 am
To: Leona Irsevic; [REDACTED]
Cc: [REDACTED]
Subject: RE: [EXTERNAL] FW: TMP review on hold

Hi Leona,

Thank you for the discussion regarding to the proposed temporary traffic management plan. I understand for the purpose of providing better safety for passengers waiting for the bus, especially in relation to the canopy and kerb build out, the bus stop needs to be relocated temporarily urgently. Considering the current proposed design and location, I agree that it is acceptable in terms of safety and convenience measures. I also understand that your team will seek all feasible opportunities to minimise the temporary car park losing impacts and bus turning safety.

I'm happy to approve from an engineering point of view.

Regards

[REDACTED]

[REDACTED]

Hutt City Council, 30 Laings Road, Lower Hutt 5040
[REDACTED] [W: www.huttcity.govt.nz](http://www.huttcity.govt.nz)



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From: Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Sent: Tuesday, 9 August 2022 11:11 am
To: [REDACTED]

Cc: [REDACTED]
[REDACTED]

Subject: RE: [EXTERNAL] FW: TMP review on hold

Thanks [REDACTED] will liaise with [REDACTED] and [REDACTED] – once I have their approval will send to you

Cheers
L

From: [REDACTED]

Sent: Tuesday, 9 August 2022 9:29 am

To: Leona Irsevic <Leona.Irsevic@gw.govt.nz>

Cc: [REDACTED]
[REDACTED]

Subject: FW: [EXTERNAL] FW: TMP review on hold

Hi Leona,

1 Traffic Design have forwarded me your email as below.

You would need to contact [REDACTED] for parking changes and [REDACTED] will advise/point you in the correct direction as to permanent bus stop relocation. These may form part of the TMP but the TMP is not formal Council approval for permanent changes to parking to accommodate the new bus stop. The TMP is merely the temporary traffic management approval and implementation thereof which are required to carry out the work activities associated with the above.

I have cc'ed both into my response.

Regards,

[REDACTED]

Hutt City Council, 30 Laings Road, Private Bag 31912, Lower Hutt 5040, New Zealand
[REDACTED] [W www.huttcity.govt.nz](http://www.huttcity.govt.nz)



[REDACTED]

Hutt City Council, 30 Laings Road, Lower Hutt 5040
[REDACTED] [W: www.huttcity.govt.nz](http://www.huttcity.govt.nz)

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From: CAR - 1 Traffic Design Ltd <CAR@1trafficdesign.nz>
Sent: Tuesday, 9 August 2022 9:05 AM
To: [REDACTED]
Subject: [EXTERNAL] FW: TMP review on hold

From: Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Sent: Tuesday, 9 August 2022 08:58
To: reply-submitica@thinkproject.com
Cc: CAR - 1 Traffic Design Ltd <CAR@1trafficdesign.nz>; [REDACTED]
Subject: RE: TMP review on hold

Hi team

Thanks for this- sorry I'm not sure who I need approvals from? My first time submitting a TMP to HCC from my end so forgive my ignorance I don't know the process here!

I thought this was all reviewed and road marking changes etc approved via TMP submission process

Let me know what I need to do

Cheers
Leona

Leona Irsevic
Kaipūkaha | Asset Planning Engineer, Assets and Infrastructure
Ngā Waka Tūmatanui | Metlink
M: 021 226 9135
100 Cuba St, Wellington 6011 | PO Box 11646, Manners St, Wellington 6142
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Think green: read on the screen.

From: reply-submitica@thinkproject.com <reply-submitica@thinkproject.com>

Sent: Tuesday, 9 August 2022 7:42 am

To: Leona Irsevic <Leona.Irsevic@gw.govt.nz>

Cc: car@1trafficdesign.nz; [REDACTED]

Subject: TMP review on hold

Kia ora Leona Irsevic,

You recently submitted a CAR application (E878192), details as follows:

Activity: Installing other structure/s (Specify Detail), Road Marking Maintenance

Address: 350 Jackson Street, Petone, Lower Hutt, Hutt, 5012

Please be advised that your application has been put on hold.

Upload relevant Council approvals for the new bus stop location, parking and road marking changes.

Please email me directly (email below) once the above has been uploaded.

Nga mihi,

[REDACTED]
[REDACTED]
Hutt City Council
[REDACTED]

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Proactive Release

Bernard Nunns

From: [REDACTED]
Sent: Thursday, 11 August 2022 9:40 am
To: Leona Irsevic; [REDACTED]
Cc: [REDACTED]
Subject: RE: [EXTERNAL] FW: TMP review on hold

Perfect, thank you for the clarification.

I will upload this email trail to the application and will review the TMP sometime today.

Regards,

[REDACTED]

Hutt City Council, 30 Laings Road, Private Bag 31912, Lower Hutt 5040, New Zealand
[REDACTED] [W www.huttcity.govt.nz](http://www.huttcity.govt.nz)



[REDACTED]

Hutt City Council, 30 Laings Road, Lower Hutt 5040
[REDACTED] [W: www.huttcity.govt.nz](http://www.huttcity.govt.nz)



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From: Leona Irsevic <Leona.Irsevic@gw.govt.nz>

Sent: Thursday, 11 August 2022 9:14 AM

To: [REDACTED]
Cc: [REDACTED]

Subject: RE: [EXTERNAL] FW: TMP review on hold

Hi [REDACTED]

No the stop relocation is not going to be permanent, we are going to be carrying out a kerb build out at the current stop location because of the canopy being struck too many times.

However, there have been recent instances where buses have struck the canopy a couple more times in the past couple weeks bringing it to a state where one or two more knocks could compromise the structure and the canopy could fall onto someone and we don't want that to happen.

That's why we want to relocate temporarily until we can get the kerb build out constructed (within this financial year). That's why we have set the timeframe for the TMP to be 12 months.

Once the kerb build out is complete, the stop will move back to original location.

Hope that clarifies

Cheers
Leona

Leona Irsevic

Kaipūkaha | Asset Planning Engineer, Assets and Infrastructure

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From: [REDACTED]

Sent: Thursday, 11 August 2022 9:11 am

To: [REDACTED] Leona Irsevic <Leona.Irsevic@gw.govt.nz>

Cc: [REDACTED]

Subject: RE: [EXTERNAL] FW: TMP review on hold

Hi Leona,

Can you confirm whether this is a temporary or permanent solution? From my understanding this will be permanent as the whole issue is relating to the canopy which is being struck.

From the work description in the TMP I interpret this as being permanent.

Description of work activity

Relocation of bus stop pole & sign for relocation of bus stop Car Parking to prevent buses striking the canopy frequently causing damage to both Property & Buses

It is proposed into install Pedestrian Management to allow contractors to safely complete works.

Please advise.

Regards,

[Redacted]

Hutt City Council, 30 Laings Road, Private Bag 31912, Lower Hutt 5040, New Zealand
[Redacted] [W www.huttcity.govt.nz](http://www.huttcity.govt.nz)



[Redacted]

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From: [Redacted]
Sent: Thursday, 11 August 2022 9:01 AM
To: Leona Irsevic <Leona.Irsevic@gw.govt.nz>; [Redacted]
Cc: [Redacted]

[REDACTED]
Subject: RE: [EXTERNAL] FW: TMP review on hold

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I'm happy to approve from an engineering point of view.

Regards
[REDACTED]

[REDACTED]
Hutt City Council, 30 Laings Road, Lower Hutt 5040

[REDACTED] W: www.huttcity.govt.nz



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From: Leona Irsevic <Leona.Irsevic@gw.govt.nz>

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To: [REDACTED]

Cc: [REDACTED]

Subject: RE: [EXTERNAL] FW: TMP review on hold

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Cc: [REDACTED]

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I have cc'ed both into my response.

Regards,

[REDACTED]

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[REDACTED] [W www.huttcity.govt.nz](http://www.huttcity.govt.nz)



[REDACTED]

Hutt City Council, 30 Laings Road, Lower Hutt 5040
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To: [REDACTED]
Subject: [EXTERNAL] FW: TMP review on hold

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Sent: Tuesday, 9 August 2022 08:58
To: reply-submitica@thinkproject.com
Cc: CAR - 1 Traffic Design Ltd <CAR@1trafficdesign.nz>; [REDACTED]
Subject: RE: TMP review on hold

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I thought this was all reviewed and road marking changes etc approved via TMP submission process

Let me know what I need to do

Cheers
Leona

Leona Irsevic
Kaipūkaha | Asset Planning Engineer, Assets and Infrastructure
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Think green: read on the screen.



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Sent: Tuesday, 9 August 2022 7:42 am
To: Leona Irsevic <Leona.Irsevic@gw.govt.nz>
Cc: car@1trafficdesign.nz; [REDACTED]

[REDACTED]
Subject: TMP review on hold

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Activity: Installing other structure/s (Specify Detail), Road Marking Maintenance

Address: 350 Jackson Street, Petone, Lower Hutt, Hutt, 5012

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Upload relevant Council approvals for the new bus stop location, parking and road marking changes.

Please email me directly (email below) once the above has been uploaded.

Nga mihi,

[REDACTED]
[REDACTED]

Hutt City Council

[REDACTED]

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