



Please note these minutes remain unconfirmed until the Whitireia Park Board meeting on 1 November 2024

Unconfirmed Public minutes of the Whitireia Park Board meeting on Friday 30 August 2024

Titahi Golf Club
Gloaming Hill, Titahi Bay, Porirua at 9.30am

Members Present

Jenny Ngarimu (Chair)
Chris Kirk-Burnnand
Hikitia Ropata
Sharli-Jo Solomon
Caleb Ware

Karakia timatanga

The Board Chair invited Luke Barnsley to open the meeting with a karakia timatanga.

1 Whakawhanaungatanga

Everyone present introduced themselves.

2 Apologies

Moved: Chris Kirk-Burnnand / Hikitia Ropata

That the Board accepts the apology for absence from Quentin Duthie.

The motion was **carried**.

3 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

4 Public participation

There was no public participation.

5 Confirmation of the Public minutes of the Whitireia Park Board meeting on 17 May 2024

Moved: Chris Kirk-Burnnand / Sharli-Jo Solomon

That the Board confirms the Public minutes on the Whitireia Park Board meeting on 17 May 2024.

The motion was **carried**.

6 Whitireia Park Board Accounts

Moved: Caleb Ware / Hikitia Ropata

That the Board:

1 *Receives the report.*

2 *Notes that:*

Income has been received from 1 July 2023 to 30 June 2024:

- *\$5,500 from Titahi Bay Golf Club for lease of the land*
- *\$1,933.71 Gross Interest*

Total costs from 1 July 2023 to 30 June 2024 were:

- *\$825 for the GST payment for the period ended June 2024.*
- *\$40 for the Bank Fee – Auditor Confirmation Report Fee*

The BNZ Bank account balance as at 30 June 2024 was \$78,447.57.

The motion was **carried**.

7 Whitireia Park Restoration Group Report – May to 31 July 2024

Robyn Smith, Whitireia Park Restoration Group, and James Barnes, Predator Free Titahi bay, spoke to the report.

Noted: The Board requested that Greater Wellington staff initiate conversations with Radio NZ to address weeds at the Radio NZ site

Noted: The Board supported the proposal from Predator Free Titahi Bay requesting additional traps to lay a new trap line and requested that Greater Wellington staff provide assistance.

Noted: The Board discussed arranging a celebration for the Whitireia Park Restoration Group volunteers next year to thank them for their mahi and celebrate the Group's 20 year anniversary.

8 Meeting Schedule for 2025

Moved: Sharli-Jo Solomon / Caleb Ware

That the Board:

- 1 *Receives the report.*
- 2 *Notes the content of the report.*
- 3 *Adopts the meeting schedule for 2025 as follows:*
 - a *28 February*
 - b *2 May*
 - c *22 August*
 - d *5 December*
- 4 *Notes that the meetings will be scheduled with a 9.30am start.*
- 5 *Authorises the Head of Governance and Democracy, Greater Wellington, in consultation with the Board Chair, to amend the schedule when necessary.*

The motion was **carried**.

9 Report on Te Hau o Matariki Ceremony

Luke Barnsley, Taiao Te Rūnanga o Toa Rangatira, and Jenny Ngarimu, Chair Whitireia Park Board spoke to the report.

Noted: The Board requested that it receive regular updates on Te Hau o Matariki event.

10 Whitireia Park Board Operations Report – August 2024

David Boone, Manager Ecosystems and Community, Jeremy Paterson, Team Leader Western Parks, Jordan Clear, Mobile Ranger Western, and Kim Broad, Senior Advisor Environment Restoration, spoke to the report.

Moved: Chris Kirk-Burnnand / Caleb Ware

That the Board:

- 1 *Receives the report.*
- 2 *Notes the content of the report.*
- ~~3 *Requests Greater Wellington staff confirm whether park asset replacement can be loan funded within Greater Wellington's capital work programme.*~~
- 4 *Requests Greater Wellington staff confirm:*
 - ~~a *The status of asset ownership*~~
 - ~~b *Whether assets created with Greater Wellington ratepayer funds to become the property of the Department of Conservation or Te Rūnanga o Toa Rangatira or remains the property of Greater Wellington*~~
 - ~~c *The significance of public use of Park assets, and the rationale for ratepayer funds to service asset replacement*~~

- 5 *Requests that the Board Chair write to Greater Wellington outlining the Board's options for funding for asset replacements requiring capital expenditure with options including*
 - a. *Greater Wellington loan-funding without owning the asset,*
 - b. *Greater Wellington owning the asset on Department of Conservation land that is controlled by the Park Board,*
 - c. *that the Board raise funding to replace park assets, independently from Greater Wellington's service agreement.*

and request that Greater Wellington confirm its preferred option for the replacement of Whitireia Park assets.

- 6 *Requests that Greater Wellington officers write to Porirua City Council and Te Rūnanga o Toa Rangatira Inc requesting assistance in capital expenditure for Park assets for the greater community good of Whitireia Park*
- 7 *Approves the 2024/25 operational and capital (to be confirmed) work plan*
- 8 *Approves the procedures of considering Park permissions in between scheduled public Park Board meetings as follows:*
 - a *Ranger staff will provide relevant information using the template in Attachment 2 to this report (necessary amendments may be made to Attachment 2 template as necessary to provide the Board with appropriate information to consider the request and/or to ensure transparent decision making on public record)*
 - b *Only requests of "high urgency" (meaning, cannot be delayed until the next scheduled public Park Board meeting, and "low significance" (meaning that granting the permission request will result in no major effect on the Park or Park users) shall be considered by the Board in between scheduled public Board meetings.*
- 9 *Supports option 1 (Attachment 3) for the implementation of bollards at Kaitawa Point.*
- 10 *Requests that Greater Wellington and Te Rūnanga o Toa Inc collaborate for shared public communications to share with the community the Board's direction in the restoration of Whitireia Park, in particular for the community's understanding of the site access restriction relating to (11) above.*

The motion was **carried**.

Noted: The Board requested that Greater Wellington staff identify in the annual operational and capital budgets what activities can be met from the Board accounts.

Noted: The Board requested Greater Wellington staff organise a site visit to Kaitawa point to see placement options for the bollards.

Noted: The Board requested Greater Wellington staff update the board at the next meeting on the proposal to manage pest plants in the park, noting the funding shortage highlighted in the report.

Karakia whakamutunga

The Board Chair invited Luke Barnsley to close the meeting with a karakia whakamutunga.

The public meeting closed at 11:24am

J. Ngarimu

Chair

Date:

UNCONFIRMED