

Please note these minutes remain unconfirmed until the Civil Defence Emergency Management Group meeting on 18 March 2025.

Report 24.481

Unconfirmed Public minutes of the Civil Defence Emergency Management Group meeting on Tuesday 3 September 2024

Online via Microsoft Teams at 1.02pm.

Members Present

Mayor Tory Whanau (Chair)	Wellington City Council
Mayor Anita Baker	Porirua City Council
Mayor Campbell Barry	Hutt City Council
Mayor Wayne Guppy	Upper Hutt City Council
Mayor Janet Holborow	Kāpiti Coast District Council
Deputy Mayor Melissa Sadler-Futter (from 1.07pm)	South Wairarapa District Council

All members participated at this meeting remotely via Microsoft Teams and counted for the purpose of quorum as per clause 25B of Schedule 7 to the Local Government Act 2002

Karakia timatanga

The Joint Committee Chair opened the meeting with a karakia timatanga.

Public Business

1 Apologies

Moved: Mayor Whanau / Mayor Baker

That the Civil Defence Emergency Management Group accepts the apologies for absence from Mayors Caffell and Hon. Mark, Council Chair Ponter, Callum Katene, and Kura Moeahu, and the apology for lateness from Deputy Mayor Sadler-Futter.

The motion was **carried**.

2 Declarations of conflicts of interest

There were no declarations of conflicts of interest.

3 Public participation

There was no public participation.

4 Confirmation of the Public minutes of the Civil Defence Emergency Management Group meeting on 4 June 2024 - Report 24.299

Moved: Mayor Whanau / Mayor Barry

That the Joint Committee confirms the Public minutes of the Civil Defence Emergency Management Group meeting on 4 June 2024 - Report 24.299

The motion was **carried**

5 Continuous Improvement and Assurance Update – Report 24.465 [For Information]

Jeremy Holmes, Regional Manager, WREMO, spoke to the report.

Deputy Mayor Sadler-Futter arrived at 1.07pm during the above item

6 Current Risk: Acute Water Shortage – Summer Contingency Planning – Report 24.469 [For Information]

Jeremy Holmes, Regional Manager, WREMO, spoke to the report.

7 Current Risk: Āwhina Welfare Registration and Needs Assessment System – Report 24.468 [For Information]

Jeremy Holmes, Regional Manager, WREMO, spoke to the report.

8 Hawke’s Bay After Action Review – Planning Update – Report 24.467 [For Information]

Jeremy Holmes, Regional Manager, WREMO, spoke to the report.

9 North Island Severe Weather Events: Government Inquiry Update – Report 24.466 [For Information]

Jeremy Holmes, Regional Manager, WREMO, spoke to the report.

10 Wellington Region Civil Defence Emergency Management Group Appointments – September 2024 – Report 24.464

Jeremy Holmes, Regional Manager, WREMO, spoke to the report.

Moved: Mayor Whanau / Mayor Guppy

That the Joint Committee:

1. Approves the removal of the following statutory appointees:
 - a. Angela Bell as alternate Local Recovery Manager for Kāpiti Coast District Council.

2. Approves the addition of the following statutory appointees:
 - a. Jon Kingsbury as alternate Local Controller for Hutt City Council
 - b. Simon Taylor as Primary Local Controller for the combined Wairarapa Councils
 - c. Ian Osland as alternate Local Controller for the combined Wairarapa Councils
 - d. Jonathan Hooker as alternate Local Controller for the combined Wairarapa Councils
 - e. Matt Vins as alternate Local Controller for the combined Wairarapa Councils
 - f. Gina Anderson- Lister as alternate Local Recovery Manager for Kāpiti Coast District Council
 - g. Nicole Davey as alternate Local Recovery Manager for Kāpiti Coast District Council
 - h. Brigid Jenkins as alternate Local Recovery Manager for Kāpiti Coast District Council
 - i. Jared Griffiths as alternate Local Recovery Manager for Hutt City Council
 - j. Alison Geddes as alternate Local Recovery Manager for Hutt City Council.

The motion was **carried**.

11 Adoption of the 2025 Meeting Schedule – Report 24.440

Lucas Stevenson, Democratic Services Advisor, spoke to the report.

Moved: Mayor Whanau / Mayor Barry

The Joint Committee:

1. Adopts the 2025 meeting schedule as follows:
 - a. 18 March
 - b. 24 June
 - c. 16 September
 - d. 2 December
2. Authorises the Head of Governance and Democracy, Greater Wellington, in consultation with the Joint Committee Chair and the Regional Manager, WREMO, to amend the schedule as necessary.
3. Notes, that as the Administering Authority, Greater Wellington will circulate the meeting schedule to members and key stakeholders.

The motion was **carried**.

Karakia whakamutunga

The Committee Chair closed the meeting with a karakia whakamutunga

The meeting closed at 1.27pm

Mayor T. Whanau

Chair

Date:

UNCONFIRMED